

# MONTHLY PERFORMANCE REPORT

## May 2017

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## Key to Columns and symbols used in report

| Column Heading                 | Description  |
|--------------------------------|--|
| Minimise or Maximise           | Indicates whether higher or lower number is better: Minimise = lower is better, maximise = higher is better  |
| Latest Month                   | The latest month for which performance information is available  |
| Month's Value                  | Performance to date for the latest month   |
| Month's Target                 | Target to date for the latest month  |
| Annual Target 2017/18          | Annual target for 2017/18  |
| <u>Outcome</u>                 | <p>Symbol based on a traffic light system; Red, Amber, Green indicating whether an indicator's performance is on track to achieve the annual target. Symbols used and their meaning are:</p> <p> = at risk of missing target</p> <p> = some slippage against target, but still expected to meet year-end target (31/03/2018)</p> <p> = on course to achieve target</p>                             |
| Comment                        | Commentary for indicators not on track providing reasons for low performance and identifying initiatives planned to bring performance back on track  |
| Better or worse than last year | <p>Symbol indicating whether performance for the Latest Month is better or worse than the same month in the previous year. Symbols and their meanings are:</p> <p> = Latest Month's performance is <b>better</b> than the same month last year</p> <p> = Latest Month's performance is <b>worse</b> than the same month last year</p> <p> = Data not available for current or previous year</p> |

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## Section 1: 2017-2018 Exceptions - Current Month Performance

Comments on Indicators rated Red or Amber





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**Expected Outcome** At risk of missing target  
**Responsible OUs** People

| MPR Code | Short Name  | Minimise or Maximise | Latest Month | Month's Value | Month's Target | Annual Target 2017/18 | Expected Outcome | Better or worse than last year | Comment - explanation of current performance, actions to improve performance and anticipated future performance   | Scrutiny Committee |
|----------|---|----------------------|--------------|---------------|----------------|-----------------------|------------------|--------------------------------|---|--------------------|
| CP 1.2   | Rate of Looked After Children per 10,000 population under the age of 18. [Monthly Snapshot] | Aim to Minimise      | May 2017     | 77.3          | 66             | 66                    |                  |                                | <p>As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis.</p> <p>The rate of looked after children remains above target. Other than children who need to become looked after in an emergency the decision for a child to become looked after is made by the Placement Panel to ensure that all other options are considered before care is agreed.</p> <p>This has prevented the numbers escalating and where safely possible put other measures in place to support the family. It is anticipated that our planned work around reunification will ensure that children do not remain in care for longer than necessary.</p> <p>A research project to explore demand across the children's system is being commissioned which will support us to identify the reason for the increase in LAC and identify ways of working to reduce, or manage, demand across the system to be developed and implemented.</p> | People Scrutiny    |





**Expected Outcome** At risk of missing target  
**Responsible OUs** Place





| MPR Code | Short Name  | Minimise or Maximise | Latest Month | Month's Value | Month's Target | Annual Target 2017/18 | Expected Outcome  | Better or worse than last year  | Comment - explanation of current performance, actions to improve performance and anticipated future performance  | Scrutiny Committee          |
|----------|---|----------------------|--------------|---------------|----------------|-----------------------|---|---|--|-----------------------------|
| CP 1.3   | Score against 10 BCS crimes; Theft of vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, wounding's, robbery. [Cumulative] | Aim to Minimise      | May 2017     | 1279          | -              | TBC                   |    |    | <p>Southend CSP has recorded some positive results in the last few weeks with marked reductions in Domestic Burglary, Criminal Damage and Vehicle Crime. Robbery and Violence continue to challenge us, but significant work through partnership is being applied to these areas. These include a number of Police led operations, the shared intelligence through daily tasking meetings and daily 'FUSION' briefings. Furthermore, Essex PCC has funded some work in Southend to tackle gangs (Gangline). Robbery and Knife crimes are often associated with gang nominals.</p> <p>Pedal Cycle theft has increased in the town centre and partners are looking at the possibility of applying to the PCC or Proceeds of Crime Act funding to purchase bicycle tagging equipment.</p> <p>A review of the Southend CSP and Southend's Community Safety Hub are shortly to take place to ensure the structures and remits of both are fit for purpose to meet current challenges.</p> <p><u>The BCS Crime breakdown for April 2017:</u><br/> Theft of a vehicle - <b>4%</b>; Theft from a vehicle - <b>6%</b>; Vehicle interference - <b>1%</b>; Burglary in a dwelling - <b>0%</b>; Bicycle theft - <b>5%</b>; Theft from the person - <b>2%</b>; Criminal Damage - <b>21%</b>; HMIC Violence Without Injury - <b>36%</b>; Wounding (Serious and Other) - <b>24%</b>; Robbery (Personal Property) - <b>3%</b>.</p> | Policy & Resources Scrutiny |
| CP 2.3   | Percentage of household waste sent for reuse, recycling and composting [Cumulative]   | Aim to Maximise      | May 2017     | N/A           | -              | TBC                   |  |  | Data currently unavailable   | Place Scrutiny              |

**Expected Outcome** At risk of missing target  
**Responsible OUs** Public Health

| MPR Code | Short Name   | Minimise or Maximise | Latest Month | Month's Value | Month's Target | Annual Target 2017/18 | Expected Outcome  | Better or worse than last year  | Comment - explanation of current performance, actions to improve performance and anticipated future performance   | Scrutiny Committee |
|----------|--|----------------------|--------------|---------------|----------------|-----------------------|---|---|---|--------------------|
| CP 3.8   | Number of people successfully completing 4 week stop smoking course [Cumulative] | Aim to Maximise      | May 2017     | 74            | 140            | 1,100                 |  |  | Final quit data May is unlikely to be available until the end of July 2017. Department of Health guidelines state that successful quits can be registered up to 42 days after a quit date is set. | People Scrutiny    |





**Expected Outcome** At risk of missing target  
 Cannot group these rows by Responsible OUs



| MPR Code | Short Name  | Minimise or Maximise | Latest Month | Month's Value | Month's Target | Annual Target 2017/18 | Expected Outcome  | Better or worse than last year  | Comment - explanation of current performance, actions to improve performance and anticipated future performance   | Scrutiny Committee |
|----------|---|----------------------|--------------|---------------|----------------|-----------------------|---|---|---|--------------------|
| CP 1.4   | Percentage of children who have been LAC for at least 5 working days, who have had a visit in the 6 weeks (30 working days), prior to the last day of the month. [Cumulative] | Aim to Maximise      | May 2017     | 65.4%         | 90%            | 90%                   |  |  | As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis. Performance is below target however there is a clear upward trend. There is no complacency and additional management has been put in place to both improve the performance but also ensure that any child who has not been seen within timescale is safe and supported. It should be noted that we have reduced the length of time between visits for children who are looked after and long term linked from 12 weeks to 6 weeks which has increased the visiting requirements in the service. This will improve the experience of looked after children and assist in helping us make sure that children are safe. | People Scrutiny    |
| CP 1.5   | Percentage of children who have had their Child Protection Plan for at least 20 working days and who  | Aim to Maximise      | May 2017     | 79.4%         | 90%            | 90%                   |  |  | As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis.  | People Scrutiny    |

| MPR Code | Short Name   | Minimise or Maximise | Latest Month | Month's Value | Month's Target | Annual Target 2017/18 | Expected Outcome  | Better or worse than last year  | Comment - explanation of current performance, actions to improve performance and anticipated future performance  | Scrutiny Committee |
|----------|--|----------------------|--------------|---------------|----------------|-----------------------|---|---|--|--------------------|
|          | have had a visit in the 20 working days prior to the last day of the month. [Cumulative]   |                      |              |               |                |                       |   |   | Whilst performance remains below target, significant action has been put in place and we will meet target by September 2017. The actions to improve performance include - visiting being included in all social worker PMR, assurance reporting from team managers on a weekly basis to service managers includes children who have not been visited within the last 20 working days (process introduced on 22nd April) and proactive use of the weekly performance reports to team managers. Failure to complete visits to children forms part of capability processes where required.  |                    |
| CP 3.10  | Percentage of Initial Child Protection Conferences that took place with 15 working days of the initial strategy discussion. [Cumulative] | Aim to Maximise      | May 2017     | 26.5%         | 90%            | 90%                   |    |    | As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis.<br><br>The following actions have taken place to improve performance on this area;<br>1) Additional changes to the s47 process are being implemented from 19th June to prevent unintended delay during transfer between teams.<br>2) Additional management oversight in First Contact Service to improve timeliness of all processes<br>3) Support to enable reduced caseloads which will support improved performance.<br><br>It should also be noted that whilst performance is low the additional management oversight is ensuring that the quality of the work is high.<br><br>Performance will be at target within 12 weeks. | People Scrutiny    |
| CP 5.6   | Percentage of new Education Health and Care (EHC) plans issued within 20 weeks including exception cases. [Cumulative]                   | Aim to Maximise      | May 2017     | 5%            | 56%            | 56%                   |  |  | As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis. During April and May, 1 out of 20 EHC plans were issued within the 20 week timescale. Performance is likely to remain below target for several months due to the backlog of cases   | People Scrutiny    |

| MPR Code | Short Name | Minimise or Maximise | Latest Month | Month's Value | Month's Target | Annual Target 2017/18 | Expected Outcome | Better or worse than last year | Comment - explanation of current performance, actions to improve performance and anticipated future performance   | Scrutiny Committee |
|----------|------------|----------------------|--------------|---------------|----------------|-----------------------|------------------|--------------------------------|---|--------------------|
|          |            |                      |              |               |                |                       |                  |                                | that, when completed, will not be within the 20 week timescale. Additional resources are being identified to clear the backlog.<br>The GM for SEND is currently working with the data team to implement a robust improvement plan that will see an incremental month by month improvement in the timeliness of EHCPs. We will be meeting the target by the end of the year. |                    |

**Expected Outcome** Some slippage against target  
**Responsible OUs** People



| MPR Code | Short Name  | Minimise or Maximise | Latest Month | Month's Value | Month's Target | Annual Target 2017/18 | Expected Outcome  | Better or worse than last year  | Comment - explanation of current performance, actions to improve performance and anticipated future performance  | Scrutiny Committee |
|----------|---|----------------------|--------------|---------------|----------------|-----------------------|---|---|--|--------------------|
| CP 3.2   | Proportion of older people (65 and over) who were still at home 91 days after discharge from hospital into reablement/rehabilitation services. [ASCOF 2B(1) [Rolling Quarter] | Aim to Maximise      | May 2017     | 75.3%         | 88.6%          | 88.6%                 |  |  | An action plan is in place for this indicator and has been presented to Executive DMT. This reporting period shows of the 85 discharges from hospital into reablement, 64 were still at home 91 days later. Of the 21 clients not at home, 12 passed away. This is 14.1% of those clients that started reablement. The impact of the new domiciliary care contract is difficult to evidence using Carefirst data as Carefirst can not distinguish between reablement and enablement. To ensure this indicator is improved in the long term, the focus is on how the new Social Care recording system (due in Jan 2018) can better support the detail required to accurately report this indicator and to ensure that reablement is measured in its intentions. An interim action plan is being developed, which will include analysis of how the service collects the data on day 91, and if there are any other avenues of reporting this data outside of Carefirst in partnership with the new domiciliary care agencies who provide a reablement service. | People Scrutiny    |
| CP 3.3   | Delayed transfers of care (people) from hospital which  | Aim to Minimise      | May 2017     | 1.78          | 1.43           | 1.43                  |  |  | As a result of the current performance an action plan is in place for this indicator and has   | People Scrutiny    |

| MPR Code | Short Name   | Minimise or Maximise | Latest Month | Month's Value | Month's Target | Annual Target 2017/18 | Expected Outcome  | Better or worse than last year  | Comment - explanation of current performance, actions to improve performance and anticipated future performance  | Scrutiny Committee |
|----------|--|----------------------|--------------|---------------|----------------|-----------------------|---|---|--|--------------------|
|          | are attributable to social care ONLY, per 100,000 population. [ASCOF 2C(2)] [YTD average]                    |                      |              |               |                |                       |   |   | <p>been presented to Executive DMT which will be monitored on a monthly basis.</p> <p>It is believe that EPUT have submitted incorrect data to NHS England pulling the performance of this indicator down. If this is correct the indicator would actually be better than target.</p> <p>There were 0 Acute Social Care Delays and 2 Non Acute Social Care Delays in May. This is a cumulative calculation and therefore April's data contributes to May's rate. The 2 Social Care non acute delays have been challenged by Social Care and a complete review of the sign off process is currently being requested by Social Care. A strong validation process continues between the acute Health and Social Care partners and an increased awareness in the operational team is also providing a positive direction in this measure. It is anticipated that the non acute partnership needs to reflect the steps taken in the acute side to ensure improvement in this indicator.</p> |                    |
| CP 3.4   | The proportion of people who use services who receive direct payments (ASCOF 1C (2A) [Year to date Snapshot] | Aim to Maximise      | May 2017     | 29.6%         | 33.5%          | 33.5%                 |  |  | <p>As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis.</p> <p>At the end of May, 523 of 1768 long term service clients were receiving a Direct Payment. Performance is currently subject to an action plan for this indicator which is being supported by the Service Transformation Team. Work will commence with our partner agency who manage a large proportion of the Direct Payments with the aim of providing robust application and monitoring of Direct Payments and an increased confidence in their delivery. A new Direct Payment policy is also being written, this is also aimed at raising awareness, increasing confidence and ensuring the operational teams are supporting Adults to access this service. The outcomes of the action plan should start to show in the performance</p>   | People Scrutiny    |







| MPR Code | Short Name | Minimise or Maximise | Latest Month | Month's Value | Month's Target | Annual Target 2017/18 | Expected Outcome | Better or worse than last year | Comment - explanation of current performance, actions to improve performance and anticipated future performance | Scrutiny Committee |
|----------|------------|----------------------|--------------|---------------|----------------|-----------------------|------------------|--------------------------------|---|--------------------|
|          |            |                      |              |               |                |                       |                  |                                | over a 3 month period of time.  |                    |

**Expected Outcome** Some slippage against target  
**Responsible OUs** Public Health

| MPR Code | Short Name   | Minimise or Maximise | Latest Month | Month's Value | Month's Target | Annual Target 2017/18 | Expected Outcome  | Better or worse than last year  | Comment - explanation of current performance, actions to improve performance and anticipated future performance   | Scrutiny Committee |
|----------|--|----------------------|--------------|---------------|----------------|-----------------------|---|---|---|--------------------|
| CP 3.9   | Take up of the NHS Health Check programme - by those eligible [Cumulative] | Aim to Maximise      | May 2017     | 710           | 828            | 5,740                 |  |  | Currently awaiting further data from some GP practices. Discussions to be held with underperforming practices on required actions and support to meet their target. Outreach programme is slightly behind trajectory and a recovery action plan is being requested. | People Scrutiny    |

**Expected Outcome** Some slippage against target  
Cannot group these rows by Responsible OUs

| MPR Code | Short Name  | Minimise or Maximise | Latest Month | Month's Value | Month's Target | Annual Target 2017/18 | Expected Outcome  | Better or worse than last year  | Comment - explanation of current performance, actions to improve performance and anticipated future performance   | Scrutiny Committee |
|----------|---|----------------------|--------------|---------------|----------------|-----------------------|---|---|---|--------------------|
| CP 1.6   | Rate of Children in Need per 10,000 (including CiN, CPP and LAC and Care Leavers). [Monthly Snapshot] | Aim to Minimise      | May 2017     | 377.3         | 296.6          | 296.6                 |  |  | As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis.<br><br>Our rate of children in need has increased from 2015/16 when it stood at 251 per 10,000 however it should be noted that our rate had been low compared to statistical neighbours for a number of years. Robust operational management is now in place to ensure that all children classed as in need do actually require statutory support. It is important to note that this indicator is driven by the performance of CP1.1 and CP1.2 and as they improve they will impact this indicator bringing it towards target. | People Scrutiny    |

| MPR Code | Short Name   | Minimise or Maximise | Latest Month | Month's Value | Month's Target | Annual Target 2017/18 | Expected Outcome  | Better or worse than last year  | Comment - explanation of current performance, actions to improve performance and anticipated future performance   | Scrutiny Committee |
|----------|--|----------------------|--------------|---------------|----------------|-----------------------|---|---|---|--------------------|
|          |  |                      |              |               |                |                       |   |   | Further, we are undertaking a piece of research to support us to understand why demand has increased which will enable Children's Services to ensure our response to demand is appropriate i.e. that we are appropriately using statutory mechanisms consistently.  |                    |
| CP 4.10  | Total number of households in temporary accommodation. | Aim to Minimise      | May 2017     | 102           | 100            | 100                   |  |  | <p>An action plan is in place for this indicator and has been presented to Executive DMT. The demands on the housing market are recognised nationally. These national demands also apply locally and have an impact on temporary accommodation occupancy. A large local factor is the longer term regeneration of Queensway, as the agreed strategy for the programme has been to withdraw Queensway units from use as they become void in order to prepare for the decant of tenants. To ensure that we discharge our duties around temporary accommodation, we have now adopted a flexible approach to the use of Queensway units for temporary accommodation as they become available and at points when demand is particularly acute. At the point of writing, we currently have 7 units available and being prepared for letting, meaning that we will better the performance target for this period. In addition to this the local private housing market is also difficult due to a combination of rents that exceed Local Housing Allowance levels and landlord's reluctance to accept benefit dependent tenants.</p> <p>We are planning to use Chaucer House for additional Temporary Accommodation in the near future, which will provide us with increased capacity of an additional 20 units.</p> | People Scrutiny    |

## Section 2: 2017- 2018 Corporate Performance Indicators

Information for all 2013-2014 Corporate Priority Indicators





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**Performance Data Expected Outcome: At risk of missing target 8 On course to achieve target 19 Some slippage against target 6 No Value 1**

**Aim: SAFE: Priorities:** • Create a safe environment across the town for residents, workers and visitors. • Work in partnership with Essex Police and other agencies to tackle crime. • Look after and safeguard our children and vulnerable adults.





| MPR Code | Short Name  | Minimise or Maximise | Latest Month | Month's Value | Month's Target | Annual Target 2017/18 | Expected Outcome | Better or worse than last year | Managed By      | Scrutiny Committee          |
|----------|---|----------------------|--------------|---------------|----------------|-----------------------|------------------|--------------------------------|-----------------|-----------------------------|
| CP 1.1   | Rate of children subject to a Child Protection Plan per 10,000 population under the age of 18. [Monthly Snapshot]   | Goldilocks           | May 2017     | 52.3          | 45.7 - 55.7    | 45.7 - 55.7           |                  |                                | John O'Loughlin | People Scrutiny             |
| CP 1.2   | Rate of Looked After Children per 10,000 population under the age of 18. [Monthly Snapshot]   | Aim to Minimise      | May 2017     | 77.3          | 66             | 66                    |                  |                                | John O'Loughlin | People Scrutiny             |
| CP 1.3   | Score against 10 BCS crimes; Theft of vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, wounding's, robbery. [Cumulative] | Aim to Minimise      | May 2017     | 1279          | -              | TBC                   |                  |                                | Carl Robinson   | Policy & Resources Scrutiny |
| CP 1.4   | Percentage of children who have been LAC for at least 5 working days, who have had a visit in the 6 weeks (30 working days), prior to the last day of the month. [Cumulative]                                     | Aim to Maximise      | May 2017     | 65.4%         | 90%            | 90%                   |                  |                                | John O'Loughlin | People Scrutiny             |
| CP 1.5   | Percentage of children who have had their Child Protection Plan for at least 20 working days and who have had a visit in the 20 working days prior to the last day of the month. [Cumulative]                     | Aim to Maximise      | May 2017     | 79.4%         | 90%            | 90%                   |                  |                                | John O'Loughlin | People Scrutiny             |



















| MPR Code | Short Name  | Minimise or Maximise | Latest Month | Month's Value | Month's Target | Annual Target 2017/18 | Expected Outcome  | Better or worse than last year  | Managed By      | Scrutiny Committee |
|----------|---|----------------------|--------------|---------------|----------------|-----------------------|---|---|-----------------|--------------------|
| CP 1.6   | Rate of Children in Need per 10,000 (including CiN, CPP and LAC and Care Leavers). [Monthly Snapshot]   | Aim to Minimise      | May 2017     | 377.3         | 296.6          | 296.6                 |  |  | John O'Loughlin | People Scrutiny    |
| CP 1.7   | The proportion of concluded section 42 enquiries (safeguarding investigations) with an action and a result of either Risk Reduced or Risk Removed. [Cumulative YTD] | Aim to Maximise      | May 2017     | 88.8%         | 74%            | 74%                   |  |  | Sharon Houlden  | People Scrutiny    |

**Aim: CLEAN: Priorities** • Continue to promote the use of green technology and initiatives to benefit the local economy and environment. • Encourage and enforce high standards of environmental stewardship.

| MPR Code | Short Name  | Minimise or Maximise | Latest Month | Month's Value | Month's Target | Annual Target 2017/18 | Expected Outcome  | Better or worse than last year  | Managed By    | Scrutiny Committee |
|----------|---|----------------------|--------------|---------------|----------------|-----------------------|---|---|---------------|--------------------|
| CP 2.1   | Number of reported missed collections per 100,000 [Monthly Snapshot]                | Aim to Minimise      | May 2017     | 48            | 45             | 45                    |  |  | Carl Robinson | Place Scrutiny     |
| CP 2.2   | % acceptable standard of cleanliness: litter [Cumulative]                           | Aim to Maximise      | May 2017     | 95%           | 93%            | 93%                   |  |  | Carl Robinson | Place Scrutiny     |
| CP 2.3   | Percentage of household waste sent for reuse, recycling and composting [Cumulative] | Aim to Maximise      | May 2017     | N/A           | -              | TBC                   |  |  | Carl Robinson | Place Scrutiny     |

**Aim: HEALTHY: Priorities** • Actively promote healthy and active lifestyles for all. • Work with the public and private rented sectors to provide good quality housing. • Improve the life chances of our residents, especially our vulnerable children & adults, by working to reduce inequalities and social deprivation across our communities.

| MPR Code | Short Name   | Minimise or Maximise | Latest Month | Month's Value | Month's Target | Annual Target 2017/18 | Expected Outcome  | Better or worse than last year  | Managed By     | Scrutiny Committee |
|----------|--|----------------------|--------------|---------------|----------------|-----------------------|---|---|----------------|--------------------|
| CP 3.1   | Proportion of adults in contact with secondary mental health services who live independently with or without support. [ASCOF 1H] | Aim to Maximise      | May 2017     | 80.2%         | 70%            | 70%                   |  |  | Sharon Houlden | People Scrutiny    |
| CP 3.2   | Proportion of older people (65 and over) who were still at home 91 days after discharge from hospital                            | Aim to Maximise      | May 2017     | 75.3%         | 88.6%          | 88.6%                 |  |  | Sharon Houlden | People Scrutiny    |









| MPR Code | Short Name   | Minimise or Maximise | Latest Month | Month's Value | Month's Target | Annual Target 2017/18 | Expected Outcome  | Better or worse than last year  | Managed By      | Scrutiny Committee |
|----------|--|----------------------|--------------|---------------|----------------|-----------------------|---|---|-----------------|--------------------|
|          | into reablement/rehabilitation services. [ASCOF 2B(1) [Rolling Quarter]  |                      |              |               |                |                       |   |   |                 |                    |
| CP 3.3   | Delayed transfers of care (people) from hospital which are attributable to social care ONLY, per 100,000 population. [ASCOF 2C(2)] [YTD average] | Aim to Minimise      | May 2017     | 1.78          | 1.43           | 1.43                  |    |    | Sharon Houlden  | People Scrutiny    |
| CP 3.4   | The proportion of people who use services who receive direct payments (ASCOF 1C (2A) [Year to date Snapshot]                                     | Aim to Maximise      | May 2017     | 29.6%         | 33.5%          | 33.5%                 |    |    | Sharon Houlden  | People Scrutiny    |
| CP 3.5   | Proportion of adults with a learning disability in paid employment. (ASCOF 1E) [Monthly Snapshot]  | Aim to Maximise      | May 2017     | 10.6%         | 10%            | 10%                   |    |    | Sharon Houlden  | People Scrutiny    |
| CP 3.6   | Participation and attendance at council owned / affiliated cultural and sporting activities and events and visits to the Pier [Cumulative]       | Aim to Maximise      | May 2017     | 803,606       | 725,000        | 4,350,000             |    |    | Scott Dolling   | Place Scrutiny     |
| CP 3.7   | Public Health Responsibility Deal [Cumulative]   | Aim to Maximise      | May 2017     | 7             | 6              | 40                    |    |    | Marion Gibbon   | People Scrutiny    |
| CP 3.8   | Number of people successfully completing 4 week stop smoking course [Cumulative]   | Aim to Maximise      | May 2017     | 74            | 140            | 1,100                 |    |    | Liesel Park     | People Scrutiny    |
| CP 3.9   | Take up of the NHS Health Check programme - by those eligible [Cumulative]   | Aim to Maximise      | May 2017     | 710           | 828            | 5,740                 |    |    | Margaret Gray   | People Scrutiny    |
| CP 3.10  | Percentage of Initial Child Protection Conferences that took place with 15 working days of the initial strategy discussion. [Cumulative]         | Aim to Maximise      | May 2017     | 26.5%         | 90%            | 90%                   |  |  | John O'Loughlin | People Scrutiny    |
| CP 3.11  | The number of Early Help Assessments closed with successful outcomes for the clients (excluding TACAF).  | Aim to Maximise      | May 2017     | -             | -              | 65%                   |  |  | John O'Loughlin | People Scrutiny    |

**Aim: PROSPEROUS: Priorities** • Maximise opportunities to enable the planning and development of quality, affordable housing. • Ensure residents have access to high quality education to enable them to be lifelong learners & have fulfilling employment. • Ensure the town is 'open for businesses' and that new, developing and existing enterprise is nurtured and supported. Ensure continued regeneration of the town through a culture led agenda.

| MPR Code | Short Name  | Minimise or Maximise | Latest Month | Month's Value | Month's Target | Annual Target 2017/18 | Expected Outcome | Better or worse than last year | Managed By     | Scrutiny Committee            |
|----------|---|----------------------|--------------|---------------|----------------|-----------------------|------------------|--------------------------------|----------------|-------------------------------|
| CP 4.3   | % of Council Tax for 2017/18 collected in year [Cumulative]               | Aim to Maximise      | May 2017     | 18.60%        | 18.40%         | 97.30%                | ✓                | ↑                              | Joe Chesterton | Policy & Resources Scrutiny   |
| CP 4.4   | % of Non-Domestic Rates for 2017/18 collected in year [Cumulative]        | Aim to Maximise      | May 2017     | 18.80%        | 17.80%         | 97.90%                | ✓                | ↑                              | Joe Chesterton | Policy & Resources Scrutiny   |
| CP 4.5   | Major planning applications determined in 13 weeks [Cumulative]           | Aim to Maximise      | May 2017     | 100.00%       | 79.00%         | 79.00%                | ✓                | ↑                              | Peter Geraghty | Place Scrutiny                |
| CP 4.6   | Minor planning applications determined in 8 weeks [Cumulative]            | Aim to Maximise      | May 2017     | 92.53%        | 84.00%         | 84.00%                | ✓                | ↓                              | Peter Geraghty | Place Scrutiny                |
| CP 4.7   | Other planning applications determined in 8 weeks [Cumulative]            | Aim to Maximise      | May 2017     | 94.16%        | 90.00%         | 90.00%                | ✓                | ↓                              | Peter Geraghty | Place Scrutiny                |
| CP 4.8   | Current Rent Arrears as % of rent due.                                    | Aim to Minimise      | May 2017     | 1.3%          | 1.77%          | 1.77%                 | ✓                | ↑                              | Sharon Houlden | Policy and Resources Scrutiny |
| CP 4.9   | Percentage of children in good or outstanding schools. [Monthly Snapshot] | Aim to Maximise      | May 2017     | 85.6%         | 80%            | 80%                   | ✓                | ↓                              | Brin Martin    | People Scrutiny               |
| CP 4.10  | Total number of households in temporary accommodation.                    | Aim to Minimise      | May 2017     | 102           | 100            | 100                   | ⚠                | ↓                              | Sharon Houlden | People Scrutiny               |

**Aim: EXCELLENT: Priorities** • Work with & listen to our communities & partners to achieve better outcomes for all • Enable communities to be self-sufficient & foster pride in the town • Promote & lead an entrepreneurial, creative & innovative approach to the development of our town.

| MPR Code | Short Name   | Minimise or Maximise | Latest Month | Month's Value | Month's Target | Annual Target 2017/18 | Expected Outcome | Better or worse than last year | Managed By    | Scrutiny Committee |
|----------|--|----------------------|--------------|---------------|----------------|-----------------------|------------------|--------------------------------|---------------|--------------------|
| CP 5.1   | Number of hours delivered through volunteering within Culture, Tourism and Property, including Pier and Foreshore and Events. [Cumulative] | Aim to Maximise      | May 2017     | 5,764         | 3,167          | 19,000                | ✓                | ↑                              | Scott Dolling | Place Scrutiny     |

| MPR Code | Short Name   | Minimise or Maximise | Latest Month | Month's Value | Month's Target | Annual Target 2017/18 | Expected Outcome  | Better or worse than last year  | Managed By                   | Scrutiny Committee          |
|----------|--|----------------------|--------------|---------------|----------------|-----------------------|---|---|------------------------------|-----------------------------|
| CP 5.2   | Govmetric Measurement of Satisfaction (3 Channels - Phones, Face 2 Face & Web) [Cumulative]                            | Aim to Maximise      | May 2017     | 84.05%        | 80.00%         | 80.00%                |  |  | Nick Corrigan; Joanna Ruffle | Policy & Resources Scrutiny |
| CP 5.4   | Working days lost per FTE due to sickness - excluding school staff [Cumulative]  | Aim to Minimise      | May 2017     | 1.10          | 1.10           | 7.20                  |  |  | Joanna Ruffle                | Policy & Resources Scrutiny |
| CP 5.5   | Increase the number of people signed up to MySouthend to 35,000 [Cumulative]   | Aim to Maximise      | May 2017     | 27,918        | 22,500         | 35,000                |  |  | Ellen Butler; Joanna Ruffle  | Policy & Resources Scrutiny |
| CP 5.6   | Percentage of new Education Health and Care (EHC) plans issued within 20 weeks including exception cases. [Cumulative] | Aim to Maximise      | May 2017     | 5%            | 56%            | 56%                   |  |  | Brin Martin                  | People Scrutiny             |

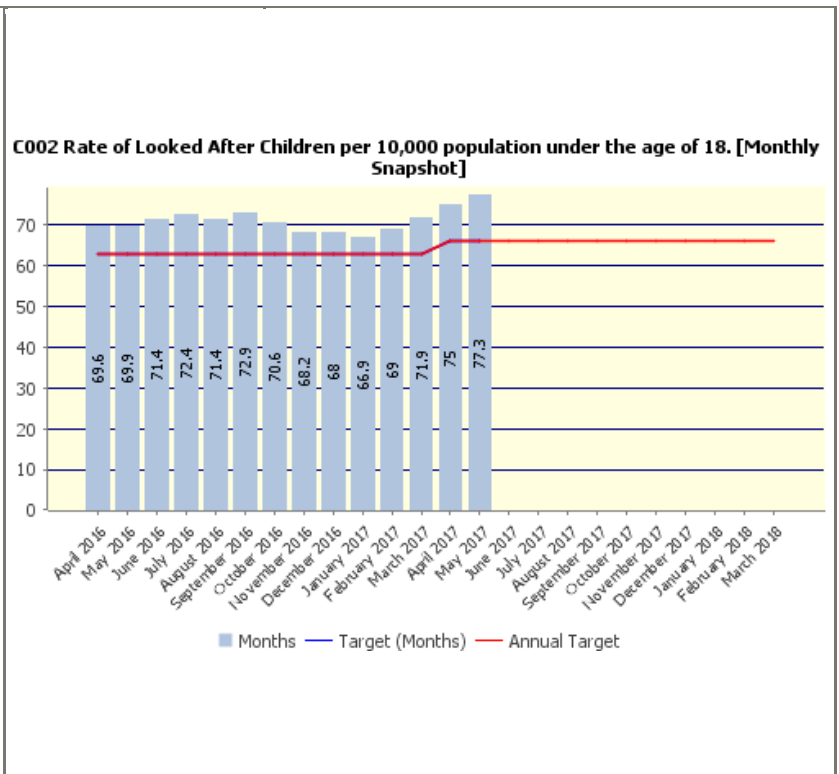
### Section 3: Detail of indicators rated Red or Amber

**Aim: SAFE: Priorities** • Create a safe environment across the town for residents, workers and visitors. • Work in partnership with Essex Police and other agencies to tackle crime. • Look after and safeguard our children and vulnerable adults.

Expected Outcome: At risk of missing target 4 Some slippage against target 1

|                         |  |               |                 |  |
|-------------------------|--|---------------|-----------------|--|
| CP 1.2                  | <b>Rate of Looked After Children per 10,000 population under the age of 18. [Monthly Snapshot]</b> |               |                 | <p>May 2017 result</p> <p>66<br/>69.3<br/>0<br/>77.3<br/>120</p> |
| <b>Expected Outcome</b> |  | <b>Format</b> | Aim to Minimise |  |
| <b>Managed By</b>       | <b>John O'Loughlin</b>   |               |                 |  |
| <b>Year Introduced</b>  | 2014   |               |                 |  |

| Date Range 1   |       |        |
|----------------|-------|--------|
|                | Value | Target |
| April 2016     | 69.6  | 63     |
| May 2016       | 69.9  | 63     |
| June 2016      | 71.4  | 63     |
| July 2016      | 72.4  | 63     |
| August 2016    | 71.4  | 63     |
| September 2016 | 72.9  | 63     |
| October 2016   | 70.6  | 63     |
| November 2016  | 68.2  | 63     |
| December 2016  | 68    | 63     |
| January 2017   | 66.9  | 63     |
| February 2017  | 69    | 63     |
| March 2017     | 71.9  | 63     |
| April 2017     | 75    | 66     |
| May 2017       | 77.3  | 66     |
| June 2017      |       |        |
| July 2017      |       |        |
| August 2017    |       |        |
| September 2017 |       |        |

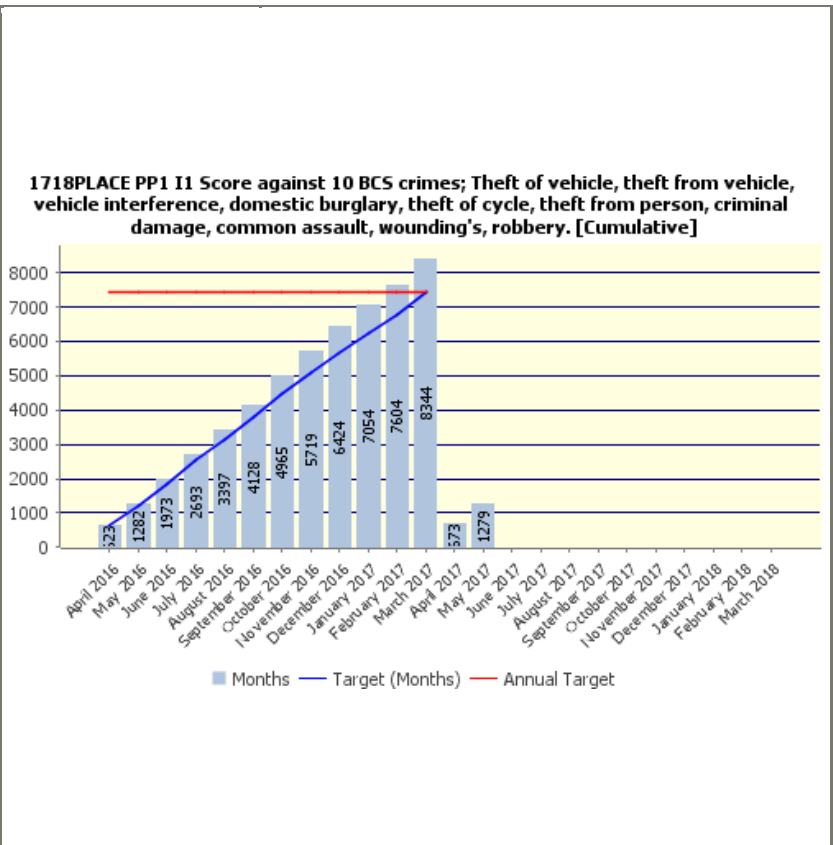


As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis. The rate of looked after children remains above target. Other than children who need to become looked after in an emergency the decision for a child to become looked after is made by the Placement Panel to ensure that all other options are considered before care is agreed. This has prevented the numbers escalating and where safely possible put other measures in place to support the family. It is anticipated that our planned work around reunification will ensure that children do not remain in care for longer than necessary. A research project to explore demand across the children's system is being commissioned which will support us to identify the reason for the increase in LAC and identify ways of working to reduce, or manage, demand across the system to be developed and implemented.



|                         |  |                               |              |
|-------------------------|--|-------------------------------|--------------|
| CP 1.3                  | <b>Score against 10 BCS crimes; Theft of vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, wounding's, robbery. [Cumulative]</b> |                               | May 2017 N/A |
| <b>Expected Outcome</b> | ●  | <b>Format</b> Aim to Minimise |              |
| <b>Managed By</b>       | <b>Carl Robinson</b>   |                               |              |
| <b>Year Introduced</b>  | 2007   |                               |              |

| Date Range 1   |       |        |
|----------------|-------|--------|
|                | Value | Target |
| April 2016     | 623   | 626    |
| May 2016       | 1282  | 1231   |
| June 2016      | 1973  | 1857   |
| July 2016      | 2693  | 2532   |
| August 2016    | 3397  | 3102   |
| September 2016 | 4128  | 3773   |
| October 2016   | 4965  | 4478   |
| November 2016  | 5719  | 5078   |
| December 2016  | 6424  | 5665   |
| January 2017   | 7054  | 6235   |
| February 2017  | 7604  | 6754   |
| March 2017     | 8344  | 7389   |
| April 2017     | 673   | TBC    |
| May 2017       | 1279  | TBC    |
| June 2017      |       |        |
| July 2017      |       |        |
| August 2017    |       |        |
| September 2017 |       |        |
| October 2017   |       |        |
| November 2017  |       |        |



Southend CSP has recorded some positive results in the last few weeks with marked reductions in Domestic Burglary, Criminal Damage and Vehicle Crime. Robbery and Violence continue to challenge us, but significant work through partnership is being applied to these areas. These include a number of Police led operations, the shared intelligence through daily tasking meetings and daily 'FUSION' briefings. Furthermore, Essex PCC has funded some work in Southend to tackle gangs (Gangline). Robbery and Knife crimes are often associated with gang nominals. Pedal Cycle theft has increased in the town centre and partners are looking at the possibility of applying to the PCC or Proceeds of Crime Act funding to purchase bicycle tagging equipment. A review of the Southend CSP and Southend's Community Safety Hub are shortly to take place to ensure the structures and remits of both are fit for purpose to meet current challenges.

**The BCS Crime breakdown for April 2017:**  
 Theft of a vehicle - **4%**; Theft from a vehicle - **6%**; Vehicle interference - **1%**; Burglary in a dwelling - **0%**; Bicycle theft - **5%**; Theft from the person - **2%**; Criminal Damage - **21%**; HMIC Violence Without Injury - **36%**; Wounding (Serious and Other) - **24%**; Robbery (Personal Property) - **3%**.

|                         |  |               |                 |   |
|-------------------------|--|---------------|-----------------|---|
| CP 1.4                  | <b>Percentage of children who have been LAC for at least 5 working days, who have had a visit in the 6 weeks (30 working days), prior to the last day of the month. [Cumulative]</b> |               |                 | <p style="text-align: center;"><b>May 2017 result</b></p> |
| <b>Expected Outcome</b> |  | <b>Format</b> | Aim to Maximise |   |
| <b>Managed By</b>       | <b>John O'Loughlin</b>   |               |                 |   |
| <b>Year Introduced</b>  | 2017   |               |                 |   |

| Date Range 1   |       |        | C008 Percentage of children who have been LAC for at least 5 working days, who have had a visit in the 6 weeks (30 working days), prior to the last day of the month. [Cumulative] |
|----------------|-------|--------|--|
|                | Value | Target |  |
| April 2017     | 58.9% | 90%    |  |
| May 2017       | 65.4% | 90%    |  |
| June 2017      |       |        |  |
| July 2017      |       |        |  |
| August 2017    |       |        |  |
| September 2017 |       |        |  |
| October 2017   |       |        |  |
| November 2017  |       |        |  |
| December 2017  |       |        |  |
| January 2018   |       |        |  |
| February 2018  |       |        |  |
| March 2018     |       |        |  |

As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis.

Performance is below target however there is a clear upward trend. There is no complacency and additional management has been put in place to both improve the performance but also ensure that any child who has not been seen within timescale is safe and supported.

It should be noted that we have reduced the length of time between visits for children who are looked after and long term linked from 12 weeks to 6 weeks which has increased the visiting requirements in the service. This will improve the experience of looked after children and assist in helping us make sure that children are safe.


|                         |   |               |                 |  |
|-------------------------|---|---------------|-----------------|--|
| CP 1.5                  | Percentage of children who have had their Child Protection Plan for at least 20 working days and who have had a visit in the 20 working days prior to the last day of the month. [Cumulative] |               |                 | <p style="text-align: center;"><b>May 2017 result</b></p> <p>0% — 79.4% — 90% — 85.5% — 100%</p> |
| <b>Expected Outcome</b> |   | <b>Format</b> | Aim to Maximise |  |
| <b>Managed By</b>       | <b>John O'Loughlin</b>  |               |                 |  |
| <b>Year Introduced</b>  | 2017  |               |                 |  |

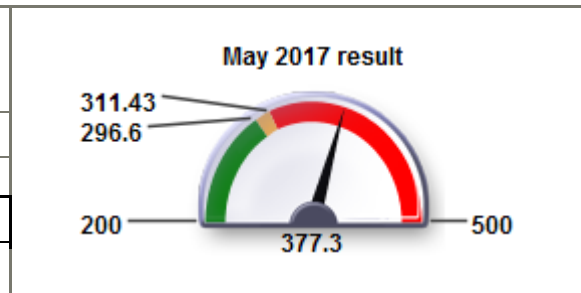
| Date Range 1   |       |        |
|----------------|-------|--------|
|                | Value | Target |
| April 2017     | 83.7% | 90%    |
| May 2017       | 79.4% | 90%    |
| June 2017      |       |        |
| July 2017      |       |        |
| August 2017    |       |        |
| September 2017 |       |        |
| October 2017   |       |        |
| November 2017  |       |        |
| December 2017  |       |        |
| January 2018   |       |        |
| February 2018  |       |        |
| March 2018     |       |        |

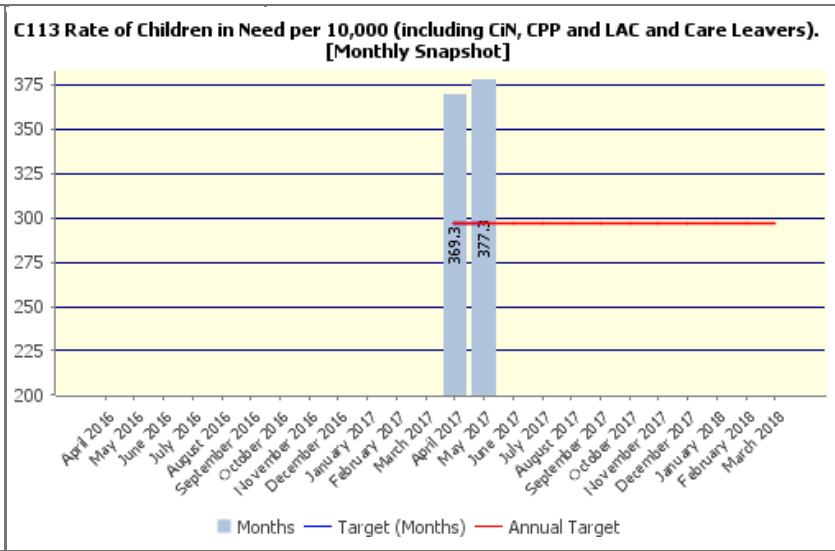
| Month      | Value | Target |
|------------|-------|--------|
| April 2017 | 83.7% | 90%    |
| May 2017   | 79.4% | 90%    |

As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis. Whilst performance remains below target, significant action has been put in place and we will meet target by September 2017. The actions to improve performance include - visiting being included in all social worker PMR, assurance reporting from team managers on a weekly basis to service managers includes children who have not been visited within the last 20 working days (process introduced on 22nd April) and proactive use of the weekly performance reports to team managers. Failure to complete visits to children forms part of capability processes where required

|                         |  |               |                 |
|-------------------------|--|---------------|-----------------|
| CP 1.6                  | <b>Rate of Children in Need per 10,000 (including CiN, CPP and LAC and Care Leavers). [Monthly Snapshot]</b> |               |                 |
| <b>Expected Outcome</b> |                             | <b>Format</b> | Aim to Minimise |
| <b>Managed By</b>       | <b>John O'Loughlin</b>   |               |                 |
| <b>Year Introduced</b>  | 2017   |               |                 |



| Date Range 1   |       |        |
|----------------|-------|--------|
|                | Value | Target |
| April 2017     | 369.3 | 296.6  |
| May 2017       | 377.3 | 296.6  |
| June 2017      |       |        |
| July 2017      |       |        |
| August 2017    |       |        |
| September 2017 |       |        |
| October 2017   |       |        |
| November 2017  |       |        |
| December 2017  |       |        |
| January 2018   |       |        |
| February 2018  |       |        |
| March 2018     |       |        |



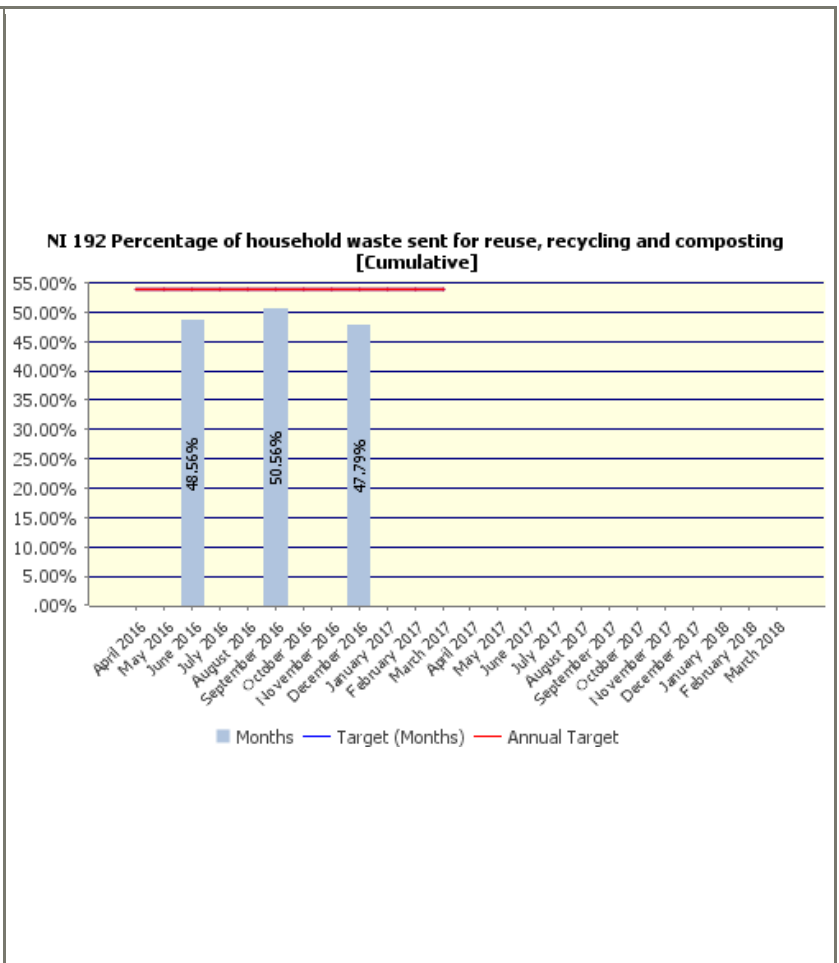
As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis. Our rate of children in need has increased from 2015/16 when it stood at 251 per 10,000 however it should be noted that our rate had been low compared to statistical neighbours for a number of years. Robust operational management is now in place to ensure that all children classed as in need do actually require statutory support. It is important to note that this indicator is driven by the performance of CP1.1 and CP1.2 and as they improve they will impact this indicator bringing it towards target. Further, we are undertaking a piece of research to support us to understand why demand has increased which will enable Children's Services to ensure our response to demand is appropriate i.e. that we are appropriately using statutory mechanisms consistently.

**Aim: CLEAN: Priorities** • Continue to promote the use of green technology and initiatives to benefit the local economy and environment. • Encourage and enforce high standards of environmental stewardship.

Expected Outcome: At risk of missing target 1

|                         |  |                               |                               |
|-------------------------|--|-------------------------------|-------------------------------|
| CP 2.3                  | <b>Percentage of household waste sent for reuse, recycling and composting [Cumulative]</b> |                               | <b>May 2017 result</b><br>N/A |
| <b>Expected Outcome</b> | ●  | <b>Format</b> Aim to Maximise |                               |
| <b>Managed By</b>       | <b>Carl Robinson</b>   |                               |                               |
| <b>Year Introduced</b>  | 2008   |                               |                               |

| Date Range 1   |        |        |
|----------------|--------|--------|
|                | Value  | Target |
| April 2016     | N/A    | 54.00% |
| May 2016       | N/A    | 54.00% |
| June 2016      | 48.56% | 54.00% |
| Q1 2016/17     |        |        |
| July 2016      | N/A    | 54.00% |
| August 2016    | N/A    | 54.00% |
| September 2016 | 50.56% | 54.00% |
| Q2 2016/17     |        |        |
| October 2016   | N/A    | 54.00% |
| November 2016  | N/A    | 54.00% |
| December 2016  | 47.79% | 54.00% |
| Q3 2016/17     |        |        |
| January 2017   | N/A    | 54.00% |
| February 2017  | N/A    | 54.00% |
| March 2017     | N/A    | 54.00% |
| Q4 2016/17     |        |        |
| April 2017     | N/A    | TBC    |
| May 2017       | N/A    | TBC    |
| June 2017      |        |        |
| Q1 2017/18     |        |        |
| July 2017      |        |        |
| August 2017    |        |        |
| September 2017 |        |        |



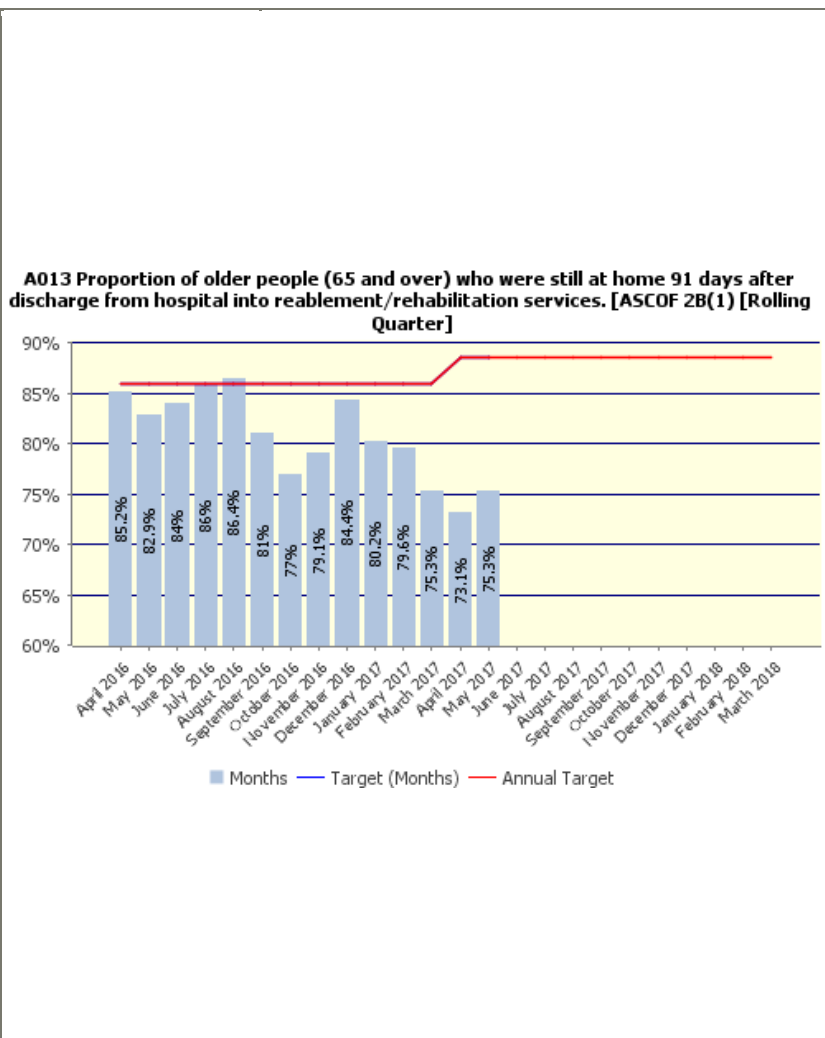
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**Aim: HEALTHY: Priorities** • Actively promote healthy and active lifestyles for all. • Work with the public and private rented sectors to provide good quality housing. • Improve the life chances of our residents, especially our vulnerable children & adults, by working to reduce inequalities and social deprivation across our communities.

Expected Outcome: At risk of missing target 2 Some slippage against target 4

|                         |  |               |                 |                        |
|-------------------------|--|---------------|-----------------|------------------------|
| CP 3.2                  | <b>Proportion of older people (65 and over) who were still at home 91 days after discharge from hospital into reablement/rehabilitation services. [ASCOF 2B(1) [Rolling Quarter]</b> |               |                 | <p>May 2017 result</p> |
| <b>Expected Outcome</b> |  | <b>Format</b> | Aim to Maximise |                        |
| <b>Managed By</b>       | <b>Sharon Houlden</b>  |               |                 |                        |
| <b>Year Introduced</b>  | 2012   |               |                 |                        |

| Date Range 1   |       |        |
|----------------|-------|--------|
|                | Value | Target |
| April 2016     | 85.2% | 86%    |
| May 2016       | 82.9% | 86%    |
| June 2016      | 84%   | 86%    |
| Q1 2016/17     |       |        |
| July 2016      | 86%   | 86%    |
| August 2016    | 86.4% | 86%    |
| September 2016 | 81%   | 86%    |
| Q2 2016/17     |       |        |
| October 2016   | 77%   | 86%    |
| November 2016  | 79.1% | 86%    |
| December 2016  | 84.4% | 86%    |
| Q3 2016/17     |       |        |
| January 2017   | 80.2% | 86%    |
| February 2017  | 79.6% | 86%    |
| March 2017     | 75.3% | 86%    |
| Q4 2016/17     |       |        |
| April 2017     | 73.1% | 88.6%  |
| May 2017       | 75.3% | 88.6%  |
| June 2017      |       |        |
| Q1 2017/18     |       |        |
| July 2017      |       |        |
| August 2017    |       |        |
| September 2017 |       |        |
| Q2 2017/18     |       |        |
| Q4 2017/18     |       |        |

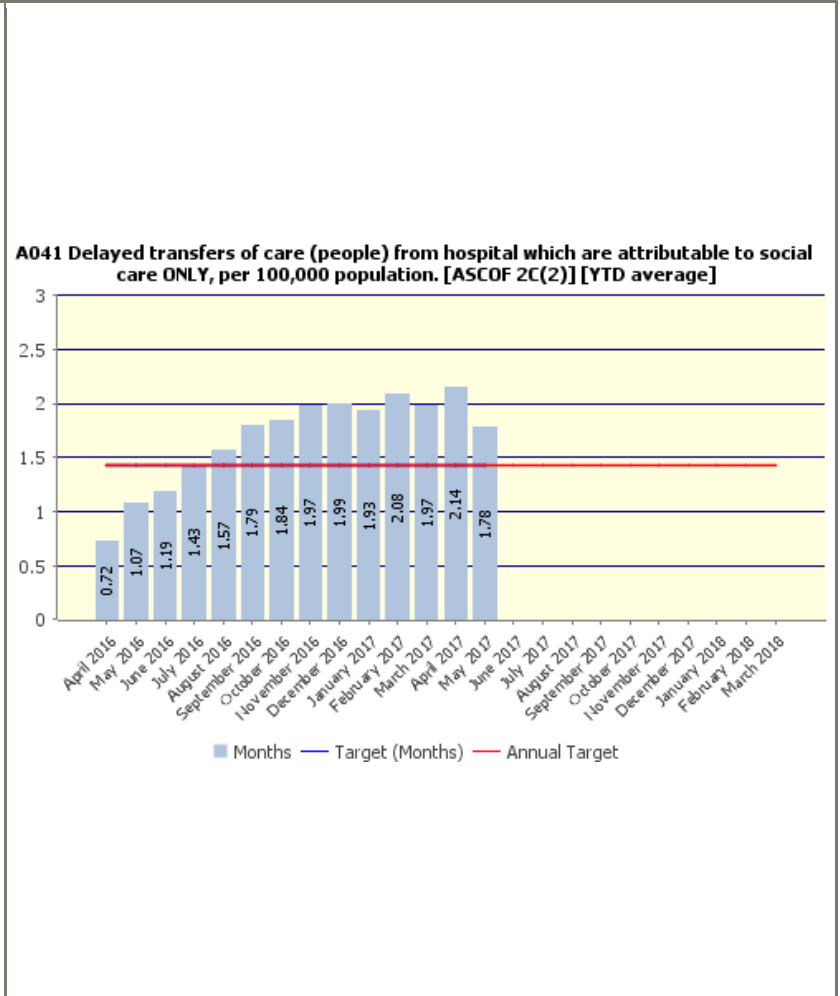


An action plan is in place for this indicator and has been presented to Executive DMT. This reporting period shows of the 85 discharges from hospital into reablement, 64 were still at home 91 days later. Of the 21 clients not at home, 12 passed away. This is 14.1% of those clients that started reablement. The impact of the new domiciliary care contract is difficult to evidence using Carefirst data as Carefirst can not distinguish between reablement and enablement. To

ensure this indicator is improved in the long term, the focus is on how the new Social Care recording system (due in Jan 2018) can better support the detail required to accurately report this indicator and to ensure that reablement is measured in its intentions. An interim action plan is being developed, which will include analysis of how the service collects the data on day 91, and if there are any other avenues of reporting this data outside of Carefirst in partnership with the new domiciliary care agencies who provide a reablement service.

|                         |   |               |                 |                        |
|-------------------------|---|---------------|-----------------|------------------------|
| CP 3.3                  | <b>Delayed transfers of care (people) from hospital which are attributable to social care ONLY, per 100,000 population. [ASCOF 2C(2)] [YTD average]</b> |               |                 | <p>May 2017 result</p> |
| <b>Expected Outcome</b> |   | <b>Format</b> | Aim to Minimise |                        |
| <b>Managed By</b>       | <b>Sharon Houlden</b>   |               |                 |                        |
| <b>Year Introduced</b>  | 2015  |               |                 |                        |

| Date Range 1   |       |        |
|----------------|-------|--------|
|                | Value | Target |
| April 2016     | 0.72  | 1.43   |
| May 2016       | 1.07  | 1.43   |
| June 2016      | 1.19  | 1.43   |
| July 2016      | 1.43  | 1.43   |
| August 2016    | 1.57  | 1.43   |
| September 2016 | 1.79  | 1.43   |
| October 2016   | 1.84  | 1.43   |
| November 2016  | 1.97  | 1.43   |
| December 2016  | 1.99  | 1.43   |
| January 2017   | 1.93  | 1.43   |
| February 2017  | 2.08  | 1.43   |
| March 2017     | 1.97  | 1.43   |
| April 2017     | 2.14  | 1.43   |
| May 2017       | 1.78  | 1.43   |
| June 2017      |       |        |
| July 2017      |       |        |
| August 2017    |       |        |
| September 2017 |       |        |
| October 2017   |       |        |
| November 2017  |       |        |
| December 2017  |       |        |
| January 2018   |       |        |
| February 2018  |       |        |
| March 2018     |       |        |



As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis.

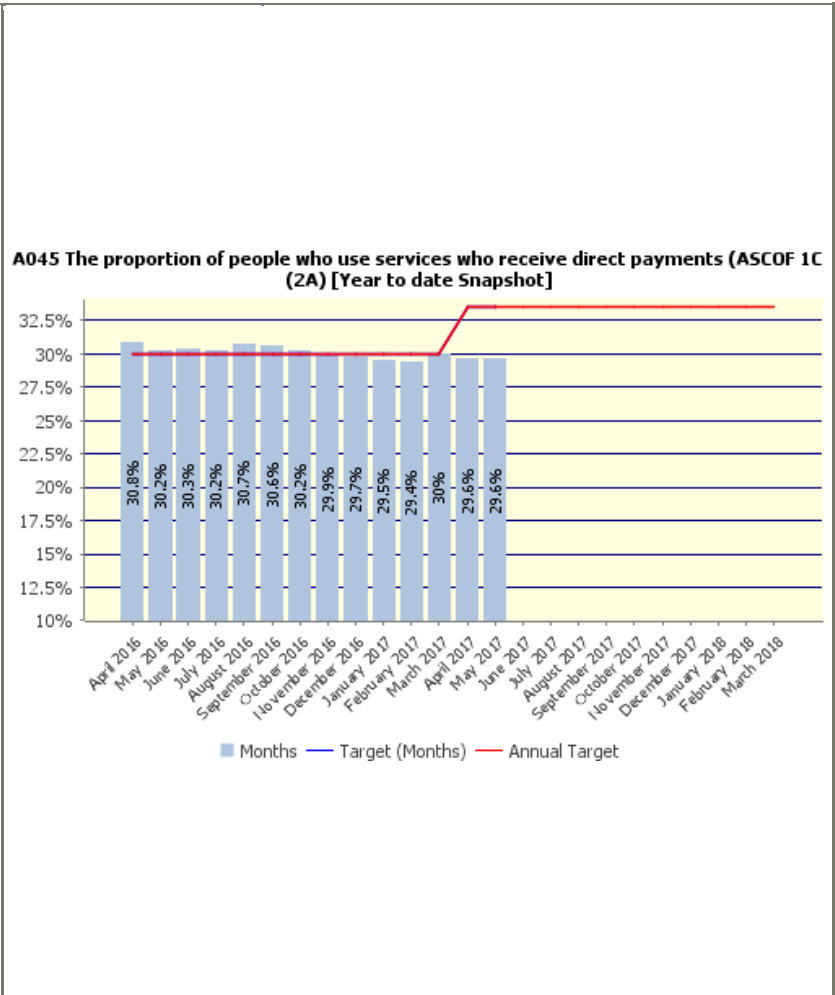
It is believe that EPUT have submitted incorrect data to NHS England pulling the performance of this indicator down. If this is correct the indicator would actually be better than target.

There were 0 Acute Social Care Delays and 2 Non Acute Social Care Delays in May. This is a cumulative calculation and therefore April's data contributes to May's rate. The 2 Social Care non acute delays have been challenged by Social Care and a complete review of the sign off process is currently being requested by Social Care. A strong validation process continues between the acute Health and Social Care partners and an increased awareness in the operational team is also providing a positive direction in this measure. It is anticipated that the non acute partnership needs to reflect the steps taken in the acute side to ensure improvement in this indicator.



|                         |   |                               |  |
|-------------------------|---|-------------------------------|--|
| CP 3.4                  | <b>The proportion of people who use services who receive direct payments (ASCOF 1C (2A) [Year to date Snapshot]</b> |                               | <p>May 2017 result</p> <p>33.5%<br/>28.48%<br/>10% 29.6% 60%</p> |
| <b>Expected Outcome</b> |   | <b>Format</b> Aim to Maximise |  |
| <b>Managed By</b>       | <b>Sharon Houlden</b>   |                               |  |
| <b>Year Introduced</b>  | 2015  |                               |  |

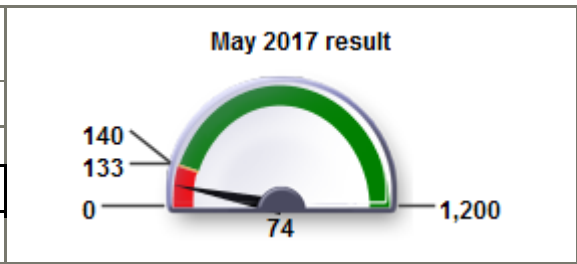
| Date Range 1   |       |        |
|----------------|-------|--------|
|                | Value | Target |
| April 2016     | 30.8% | 30%    |
| May 2016       | 30.2% | 30%    |
| June 2016      | 30.3% | 30%    |
| July 2016      | 30.2% | 30%    |
| August 2016    | 30.7% | 30%    |
| September 2016 | 30.6% | 30%    |
| October 2016   | 30.2% | 30%    |
| November 2016  | 29.9% | 30%    |
| December 2016  | 29.7% | 30%    |
| January 2017   | 29.5% | 30%    |
| February 2017  | 29.4% | 30%    |
| March 2017     | 30%   | 30%    |
| April 2017     | 29.6% | 33.5%  |
| May 2017       | 29.6% | 33.5%  |
| June 2017      |       |        |
| July 2017      |       |        |
| August 2017    |       |        |
| September 2017 |       |        |
| October 2017   |       |        |
| November 2017  |       |        |
| December 2017  |       |        |
| January 2018   |       |        |
| February 2018  |       |        |
| March 2018     |       |        |



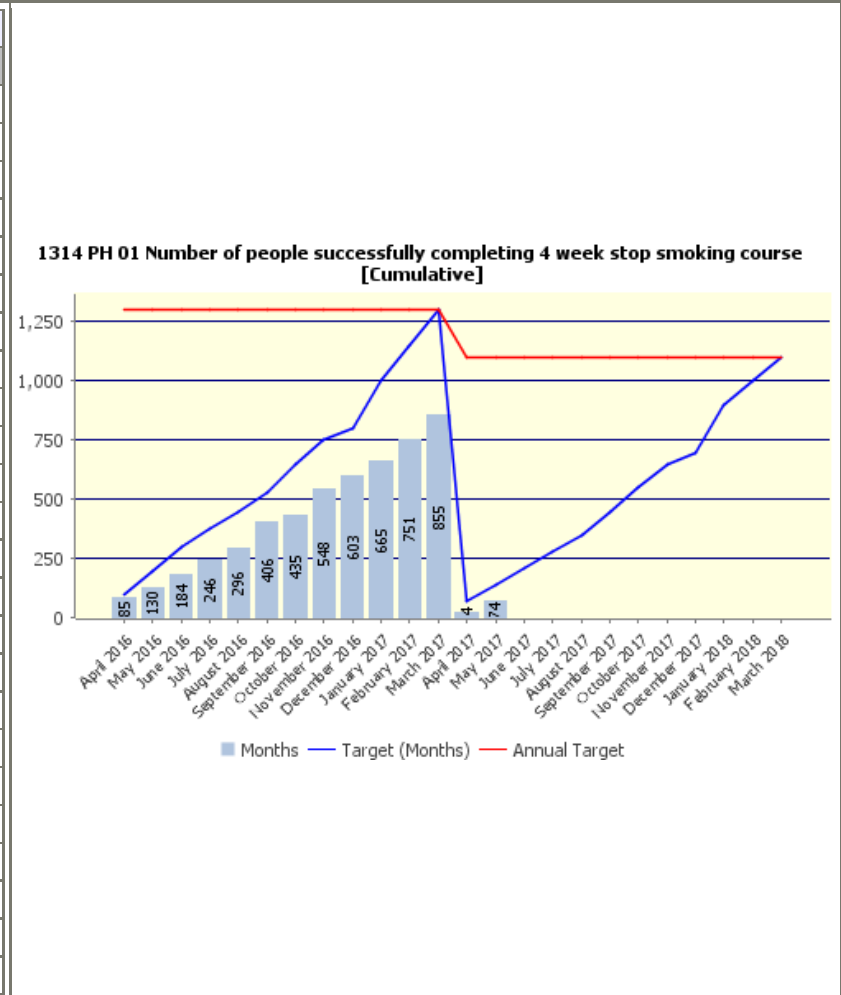
As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis.

At the end of May, 523 of 1768 long term service clients were receiving a Direct Payment. Performance is currently subject to an action plan for this indicator which is being supported by the Service Transformation Team. Work will commence with our partner agency who manage a large proportion of the Direct Payments with the aim of providing robust application and monitoring of Direct Payments and an increased confidence in their delivery. A new Direct Payment policy is also being written, this is also aimed at raising awareness, increasing confidence and ensuring the operational teams are supporting Adults to access this service. The outcomes of the action plan should start to show in the performance over a 3 month period of time.


|                         |   |               |                 |
|-------------------------|---|---------------|-----------------|
| CP 3.8                  | <b>Number of people successfully completing 4 week stop smoking course [Cumulative]</b> |               |                 |
| <b>Expected Outcome</b> |        | <b>Format</b> | Aim to Maximise |
| <b>Managed By</b>       | <b>Liesel Park</b>  |               |                 |
| <b>Year Introduced</b>  | 2013  |               |                 |

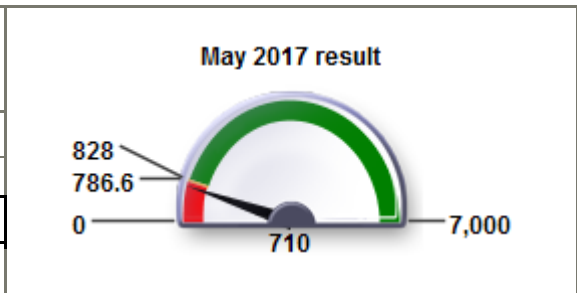


| Date Range 1   |       |        |
|----------------|-------|--------|
|                | Value | Target |
| April 2016     | 85    | 100    |
| May 2016       | 130   | 200    |
| June 2016      | 184   | 300    |
| July 2016      | 246   | 380    |
| August 2016    | 296   | 450    |
| September 2016 | 406   | 530    |
| October 2016   | 435   | 650    |
| November 2016  | 548   | 750    |
| December 2016  | 603   | 800    |
| January 2017   | 665   | 1,000  |
| February 2017  | 751   | 1,150  |
| March 2017     | 855   | 1,300  |
| April 2017     | 24    | 70     |
| May 2017       | 74    | 140    |
| June 2017      |       | 210    |
| July 2017      |       | 280    |
| August 2017    |       | 350    |
| September 2017 |       | 450    |
| October 2017   |       | 550    |
| November 2017  |       | 650    |
| December 2017  |       | 700    |
| January 2018   |       | 900    |
| February 2018  |       | 1,000  |
| March 2018     |       | 1,100  |

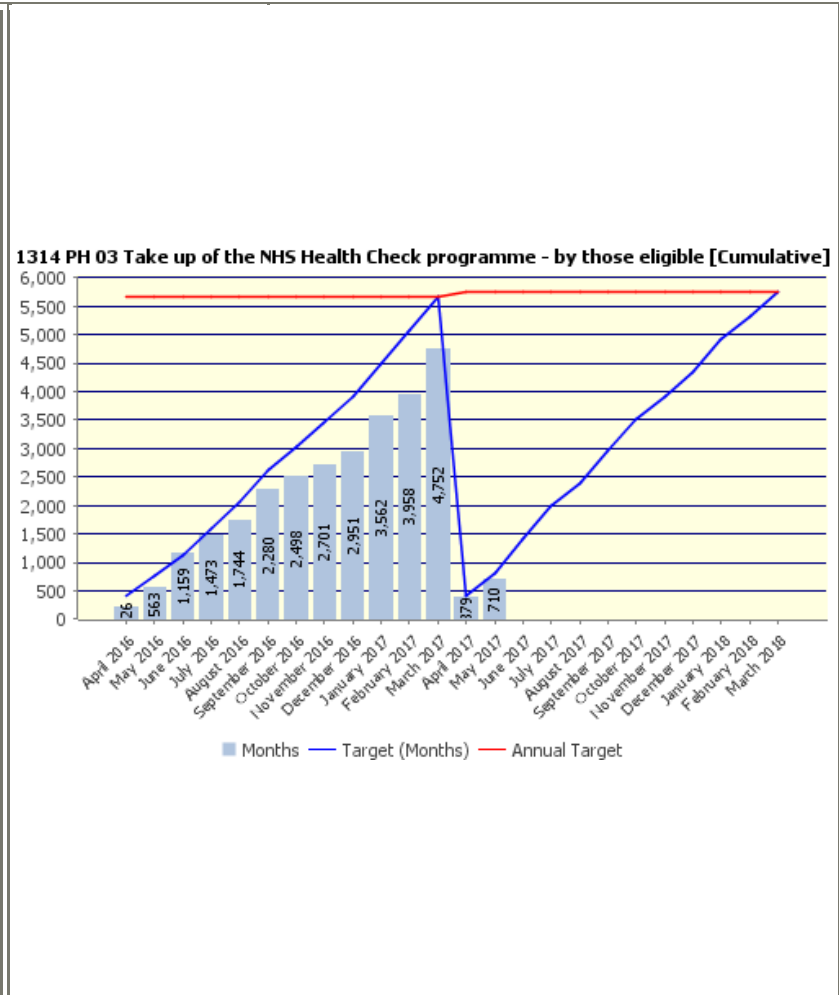


Final quit data May is unlikely to be available until the end of July 2017. Department of Health guidelines state that successful quits can be registered up to 42 days after a quit date is set.

|                         |   |               |                 |
|-------------------------|---|---------------|-----------------|
| CP 3.9                  | <b>Take up of the NHS Health Check programme - by those eligible [Cumulative]</b> |               |                 |
| <b>Expected Outcome</b> |  | <b>Format</b> | Aim to Maximise |
| <b>Managed By</b>       | <b>Margaret Gray</b>  |               |                 |
| <b>Year Introduced</b>  | 2013  |               |                 |



| Date Range 1   |       |        |
|----------------|-------|--------|
|                | Value | Target |
| April 2016     | 226   | 406    |
| May 2016       | 563   | 763    |
| June 2016      | 1,159 | 1,120  |
| July 2016      | 1,473 | 1,592  |
| August 2016    | 1,744 | 2,064  |
| September 2016 | 2,280 | 2,632  |
| October 2016   | 2,498 | 3,038  |
| November 2016  | 2,701 | 3,443  |
| December 2016  | 2,951 | 3,914  |
| January 2017   | 3,562 | 4,482  |
| February 2017  | 3,958 | 5,050  |
| March 2017     | 4,752 | 5,673  |
| April 2017     | 379   | 414    |
| May 2017       | 710   | 828    |
| June 2017      |       | 1,406  |
| July 2017      |       | 1,984  |
| August 2017    |       | 2,398  |
| September 2017 |       | 2,976  |
| October 2017   |       | 3,506  |
| November 2017  |       | 3,920  |
| December 2017  |       | 4,334  |
| January 2018   |       | 4,912  |
| February 2018  |       | 5,326  |
| March 2018     |       | 5,740  |



Currently awaiting further data from some GP practices. Discussions to be held with underperforming practices on required actions and support to meet their target. Outreach programme is slightly behind trajectory and a recovery action plan is being requested.

|                         |   |               |                 |                        |
|-------------------------|---|---------------|-----------------|------------------------|
| CP 3.10                 | <b>Percentage of Initial Child Protection Conferences that took place with 15 working days of the initial strategy discussion. [Cumulative]</b> |               |                 | <p>May 2017 result</p> |
| <b>Expected Outcome</b> |   | <b>Format</b> | Aim to Maximise |                        |
| <b>Managed By</b>       | <b>John O'Loughlin</b>  |               |                 |                        |
| <b>Year Introduced</b>  | 2017  |               |                 |                        |

| Date Range 1   |       |        | C006 Percentage of Initial Child Protection Conferences that took place with 15 working days of the initial strategy discussion. [Cumulative] |
|----------------|-------|--------|---|
|                | Value | Target |   |
| April 2017     | 27.3% | 90%    |   |
| May 2017       | 26.5% | 90%    |   |
| June 2017      |       |        |   |
| July 2017      |       |        |   |
| August 2017    |       |        |   |
| September 2017 |       |        |   |
| October 2017   |       |        |   |
| November 2017  |       |        |   |
| December 2017  |       |        |   |
| January 2018   |       |        |   |
| February 2018  |       |        |   |
| March 2018     |       |        |   |

As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis. The following actions have taken place to improve performance on this area;

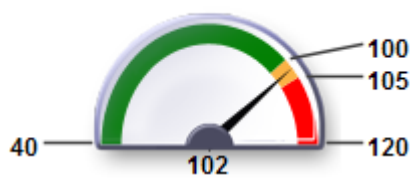

- 1) Additional changes to the s47 process are being implemented from 19th June to prevent unintended delay during transfer between teams.
- 2) Additional management oversight in First Contact Service to improve timeliness of all processes
- 3) Support to enable reduced caseloads which will support improved performance.

It should also be noted that whilst performance is low the additional management oversight is ensuring that the quality of the work is high.

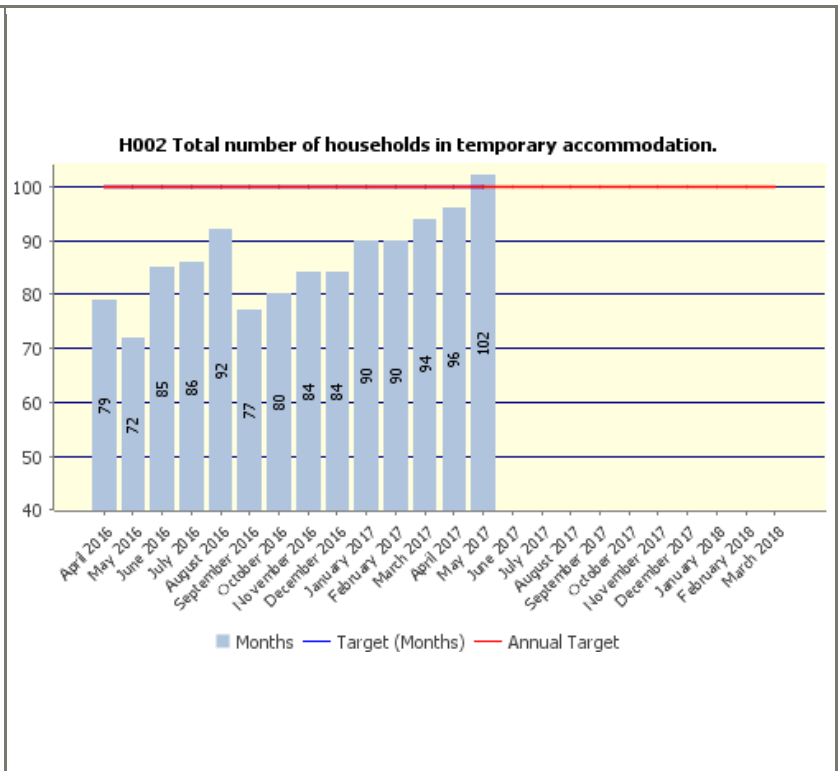
Performance will be at target within 12 weeks.

**Aim: PROSPEROUS: Priorities** • Maximise opportunities to enable the planning and development of quality, affordable housing. • Ensure residents have access to high quality education to enable them to be lifelong learners & have fulfilling employment. • Ensure the town is 'open for businesses' and that new, developing and existing enterprise is nurtured and supported. Ensure continued regeneration of the town through a culture led agenda.

Expected Outcome: Some slippage against target 1

|                         |   |               |                 |   |
|-------------------------|---|---------------|-----------------|---|
| CP 4.10                 | <b>Total number of households in temporary accommodation.</b>                     |               |                 | <p><b>May 2017 result</b></p>  |
| <b>Expected Outcome</b> |  | <b>Format</b> | Aim to Minimise |   |
| <b>Managed By</b>       | <b>Sharon Houlden</b>   |               |                 |   |
| <b>Year Introduced</b>  |   |               |                 |   |

| Date Range 1   |       |        |
|----------------|-------|--------|
|                | Value | Target |
| April 2016     | 79    | 100    |
| May 2016       | 72    | 100    |
| June 2016      | 85    | 100    |
| July 2016      | 86    | 100    |
| August 2016    | 92    | 100    |
| September 2016 | 77    | 100    |
| October 2016   | 80    | 100    |
| November 2016  | 84    | 100    |
| December 2016  | 84    | 100    |
| January 2017   | 90    | 100    |
| February 2017  | 90    | 100    |
| March 2017     | 94    | 100    |
| April 2017     | 96    | 100    |
| May 2017       | 102   | 100    |
| June 2017      |       |        |
| July 2017      |       |        |
| August 2017    |       |        |
| September 2017 |       |        |



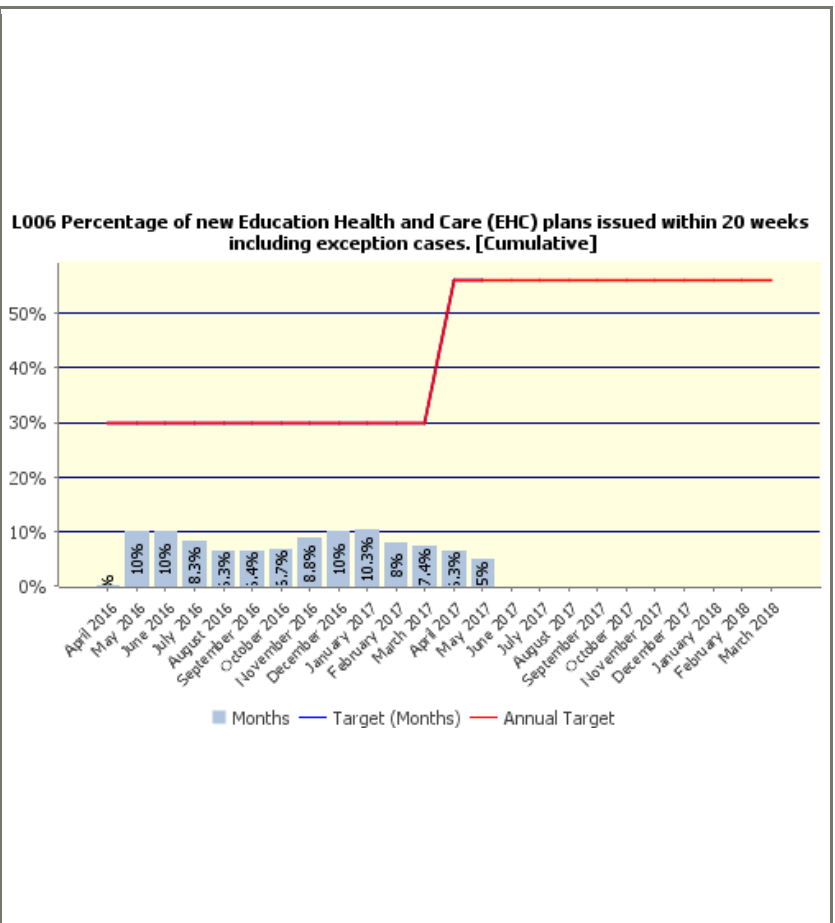
An action plan is in place for this indicator and has been presented to Executive DMT. The demands on the housing market are recognised nationally. These national demands also apply locally and have an impact on temporary accommodation occupancy. A large local factor is the longer term regeneration of Queensway, as the agreed strategy for the programme has been to withdraw Queensway units from use as they become void in order to prepare for the decant of tenants. To ensure that we discharge our duties around temporary accommodation, we have now adopted a flexible approach to the use of Queensway units for temporary accommodation as they become available and at points when demand is particularly acute. At the point of writing, we currently have 7 units available and being prepared for letting, meaning that we will better the performance target for this period. In addition to this the local private housing market is also difficult due to a combination of rents that exceed Local Housing Allowance levels and landlord's reluctance to accept benefit dependent tenants. We are planning to use Chaucer House for additional Temporary Accommodation in the near future, which will provide us with increased capacity of an additional 20 units.

**Aim: EXCELLENT: Priorities** • Work with & listen to our communities & partners to achieve better outcomes for all • Enable communities to be self-sufficient & foster pride in the town • Promote & lead an entrepreneurial, creative & innovative approach to the development of our town.

Expected Outcome: At risk of missing target 1

|                         |   |                               |                        |
|-------------------------|---|-------------------------------|------------------------|
| CP 5.6                  | <b>Percentage of new Education Health and Care (EHC) plans issued within 20 weeks including exception cases. [Cumulative]</b> |                               | <p>May 2017 result</p> |
| <b>Expected Outcome</b> |   | <b>Format</b> Aim to Maximise |                        |
| <b>Managed By</b>       | <b>Brin Martin</b>  |                               |                        |
| <b>Year Introduced</b>  | 2016  |                               |                        |

| Date Range 1   |       |        |
|----------------|-------|--------|
|                | Value | Target |
| April 2016     | 0%    | 30%    |
| May 2016       | 10%   | 30%    |
| June 2016      | 10%   | 30%    |
| July 2016      | 8.3%  | 30%    |
| August 2016    | 6.3%  | 30%    |
| September 2016 | 6.4%  | 30%    |
| October 2016   | 6.7%  | 30%    |
| November 2016  | 8.8%  | 30%    |
| December 2016  | 10%   | 30%    |
| January 2017   | 10.3% | 30%    |
| February 2017  | 8%    | 30%    |
| March 2017     | 7.4%  | 30%    |
| April 2017     | 6.3%  | 56%    |
| May 2017       | 5%    | 56%    |
| June 2017      |       |        |
| July 2017      |       |        |
| August 2017    |       |        |
| September 2017 |       |        |
| October 2017   |       |        |
| November 2017  |       |        |
| December 2017  |       |        |
| January 2018   |       |        |



As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis. During April and May, 1 out of 20 EHC plans were issued within the 20 week timescale. Performance is likely to remain below target for several months due to the backlog of cases that, when completed, will not be within the 20 week timescale. Additional resources are being identified to clear the backlog. The GM for SEND is currently working with the data team to implement a robust improvement plan that will see an incremental month by month improvement in the timeliness of EHCPs. We will be meeting the target by the end of the year.

## SECTION 3 – Partnership Indicators

### 1. Health and Wellbeing Indicators

|    | [Potential] Performance Measures  | Rationale for inclusion   | Latest Performance   |
|----|---|---|--|
| 1. | <p><b>Referral for treatment</b> - % of patients referred from GP to hospital treatment within 18 weeks</p> <p><a href="http://southendccg.nhs.uk/news-events/governing-body-papers/june-2017/1752-item-10b-acute-commissioning-and-performance-report-010617/file">http://southendccg.nhs.uk/news-events/governing-body-papers/june-2017/1752-item-10b-acute-commissioning-and-performance-report-010617/file</a></p>  | National standard, providing a measurement of key area of performance and a key area of public concern. Can be produced monthly and is easy to benchmark. | <p><b>87.67%</b><br/>(March 2017)</p> <p>Against target of 85%</p>   |
| 2. | <p><b>Cancer treatment</b> - % patients treated within 62 days of GP urgent suspected cancer referral</p> <p><a href="http://southendccg.nhs.uk/news-events/governing-body-papers/june-2017/1752-item-10b-acute-commissioning-and-performance-report-010617/file">http://southendccg.nhs.uk/news-events/governing-body-papers/june-2017/1752-item-10b-acute-commissioning-and-performance-report-010617/file</a></p>  | National standard, providing a measurement of key area of performance and a key area of public concern. Can be produced monthly and is easy to benchmark. | <p>62 Day Operational Standard<br/><b>72%</b><br/>(March 2017)</p> <p>31 out of 43 patients were treated within 62 days.</p>   |
| 3. | <p><b>A&amp;E</b> - % of patients attending Southend Hospital A&amp;E, seen and discharged in under 4 hours (95% target)</p> <p><a href="http://southendccg.nhs.uk/news-events/governing-body-papers/">http://southendccg.nhs.uk/news-events/governing-body-papers/</a></p>   | National standard. Provides information relating to the effectiveness of the urgent care system. Can be produced monthly and is easy to benchmark.        | <p>April 2017<br/><b>95.30%</b></p> <p>First time this standard has been achieved in 22 months.</p>  |
| 4. | <p><b>Mental health</b> - Improving Access to Psychological Therapy (IAPT) - % of people with common mental health problems accessing the service and entering treatment in the current year</p> <p><a href="http://southendccg.nhs.uk/news-events/governing-body-papers/march-2017/1678-item-10d-integrated-performance-report-march-2017/file">http://southendccg.nhs.uk/news-events/governing-body-papers/march-2017/1678-item-10d-integrated-performance-report-march-2017/file</a></p> | Provides an indicator for a priority area for councillors and one of the HWB Strategy ambitions. Can be produced monthly and is easily benchmarked.       | <p><b>15.0%</b> as at 31st March (against the target of <b>15.54%</b>)</p> <p>Based on performance over the rest of the year to date, it seems likely that the target will be close to the NHS England target of <b>15.8%</b>.</p>                       |
| 5. | <p><b>Dementia</b> - % of people diagnosed with dementia against the estimated prevalence. (66.7% national ambition).</p> <p><a href="http://southendccg.nhs.uk/news-events/governing-body-papers/march-2017/1678-item-10d-integrated-performance-report-march-2017/file">http://southendccg.nhs.uk/news-events/governing-body-papers/march-2017/1678-item-10d-integrated-performance-report-march-2017/file</a></p>  | Issue of increasing prevalence and concern among the public. Can be produced monthly and is easy to benchmark.  | <p><b>72%</b> achieved in March 2017, this is against the <b>66.7%</b> diagnosis ambition target. This is a 0.6% increase from the February figure. Southend remains the only CCG in the East of England that is compliant with the national target.</p> |

|    |  |  |  |
|----|--|--|--|
| 6. | <p><b>Primary Care – GP Patient Survey:</b><br/>- Percentage of patients whose overall experience of the GP surgery was (very/fairly good; fairly/very poor; neither good nor poor)</p> <p><a href="http://southendccg.nhs.uk/about-us/key-documents/gp-patient-survey-2016/1490-gp-patient-survey-july-2016/file">http://southendccg.nhs.uk/about-us/key-documents/gp-patient-survey-2016/1490-gp-patient-survey-july-2016/file</a></p> | Provides patients views on the quality of GP service in the borough. Survey is now produced annually.  | <p><b>Overall experience of GP surgery – July 2016</b></p> <p>Very good – <b>41%</b><br/>Fairly good – <b>41%</b><br/>Neither good nor poor – <b>12%</b><br/>Fairly poor – <b>5%</b><br/>Very poor – <b>1%</b></p> |
| 7. | <p><b>End of life care - Preferred Place of Death (PPoD) –</b> Percentage of patients referred to the Palliative Care Support Register (PCSE) who have expressed a preference for place of death and who achieve this preference. *</p>  | Nationally accepted as a key performance indicator for end of life care; integral to Ambitions for Palliative and End of Life Care: a national framework for local action 2015-2020.<br>Can be produced monthly. | <p><b>Southend: 79.5%</b></p> <p>The PPoD achievement for Southend in May 2017 is 39 out of 49 patients.</p>   |

\*although patients make a preference for a place of death, often home, the reality of the last days/hours of life often prompts patients and/or relatives/carers to change their mind and seek what they consider to be a place of safety and support, which is invariably the acute trust. Patients are documented for PPoD as: Home; Hospital; Hospice; Care/Nursing Home; Community Hospital.



## 2. Local Economy Indicators

|                               | Performance Measures            | Latest Performance   |                         |            |                         |                               |          |          |                        |                       |                       |
|-------------------------------|---------------------------------|--|-------------------------|------------|-------------------------|-------------------------------|----------|----------|------------------------|-----------------------|-----------------------|
| 1.                            | Average House Prices            | <p><b>Economic Scorecard Reported Quarterly</b></p> <table border="1"> <thead> <tr> <th></th> <th>Feb 2017</th> <th>Feb 2016</th> </tr> </thead> <tbody> <tr> <td><b>Average Price</b></td> <td>£260,686</td> <td>£236,911</td> </tr> <tr> <td><b>% Change</b></td> <td>12.24%<br/>(Feb 16-17)</td> <td>13.59%<br/>(Feb 15-16)</td> </tr> </tbody> </table>                        |                         | Feb 2017   | Feb 2016                | <b>Average Price</b>          | £260,686 | £236,911 | <b>% Change</b>        | 12.24%<br>(Feb 16-17) | 13.59%<br>(Feb 15-16) |
|                               | Feb 2017                        | Feb 2016   |                         |            |                         |                               |          |          |                        |                       |                       |
| <b>Average Price</b>          | £260,686                        | £236,911   |                         |            |                         |                               |          |          |                        |                       |                       |
| <b>% Change</b>               | 12.24%<br>(Feb 16-17)           | 13.59%<br>(Feb 15-16)  |                         |            |                         |                               |          |          |                        |                       |                       |
| 2.                            | Planning Applications           | <p><b>Economic Scorecard Reported Quarterly</b></p> <table border="1"> <tbody> <tr> <td>April 2016 - March 2017</td> <td>1913</td> </tr> <tr> <td>April 2015 - March 2016</td> <td>1624</td> </tr> </tbody> </table>   | April 2016 - March 2017 | 1913       | April 2015 - March 2016 | 1624                          |          |          |                        |                       |                       |
| April 2016 - March 2017       | 1913                            |  |                         |            |                         |                               |          |          |                        |                       |                       |
| April 2015 - March 2016       | 1624                            |  |                         |            |                         |                               |          |          |                        |                       |                       |
| 3.                            | Job Seekers Allowance Claimants | <p><b>Economic Scorecard Reported Quarterly</b></p> <table border="1"> <thead> <tr> <th></th> <th>March 2017</th> <th>March 2016</th> </tr> </thead> <tbody> <tr> <td><b>JSA Claimants (Number)</b></td> <td>1,562</td> <td>1,702</td> </tr> <tr> <td><b>JSA Claimants %</b></td> <td>1.4%</td> <td>1.5%</td> </tr> </tbody> </table> <p>Source: Office of National Statistics</p> |                         | March 2017 | March 2016              | <b>JSA Claimants (Number)</b> | 1,562    | 1,702    | <b>JSA Claimants %</b> | 1.4%                  | 1.5%                  |
|                               | March 2017                      | March 2016   |                         |            |                         |                               |          |          |                        |                       |                       |
| <b>JSA Claimants (Number)</b> | 1,562                           | 1,702  |                         |            |                         |                               |          |          |                        |                       |                       |
| <b>JSA Claimants %</b>        | 1.4%                            | 1.5%   |                         |            |                         |                               |          |          |                        |                       |                       |

### 3. Community Safety Indicator

The basket of community safety indicators outlined below is due to be discussed at a future meeting of the Community Safety Partnership and the content is, therefore, subject to further amendment.

| Potential Performance Measures   |  | Rationale for inclusion   | Latest Performance Available                               |                             |  |  |                                    |
|--|--|---|--|-----------------------------|--|--|------------------------------------|
| 1  | 10 BCS crimes (including a % breakdown of crime that makes up the total figure). | Provides a broad indication of the level of crime in the borough, is a familiar performance measure and is easy to benchmark. | <b>1. Individual Components of 10 BCS Comparator Crime</b> | <b>iQuanta (April 2017)</b> | <b>Essex Police Performance Summary Offences (Rolling 12 months to April 2017)</b> | <b>Increase/Decrease (previous years data) %</b> | <b>Cumulative Solved Rates** %</b> |
|  |  |   | 10 BCS Crimes - total                                      | *                           | 7120   | ↓0.8   | *                                  |
|  |  |   | Theft of a Vehicle   | 29                          | 367  | ↑9.19  | ↑2.2                               |
|  |  |   | Theft from Vehicle   | 56                          | 930  | ↓7.8   | ↑2.1                               |
|  |  |   | Vehicle Interference                                       | 5                           | 178  | ↑1.1   | ↑2.8                               |
|  |  |   | Burglary in a dwelling                                     | 0                           | 712  | ↓15.0  | ↑2.2                               |
|  |  |   | Bicycle Theft  | 45                          | 487  | ↑30.6  | ↑0.2                               |
|  |  |   | Theft from the Person                                      | 13                          | 230  | ↑13.2  | ↓1.3                               |
|  |  |   | Criminal Damage (exc 59)                                   | 159                         | 1819   | ↓6.4   | ↑0.7                               |
|  |  |   | Violence Without Injury                                    | 249                         | 2792   | ↑10.9  | ↑1.4                               |
|  |  |   | Wounding (Serious and Other)                               | 174                         | *  | *  | *                                  |
|  |  |   | Robbery (Personal Property)                                | 27                          | 200  | ↑16.3  | ↑0.5                               |
|  |  |   | * Not recorded.  |                             |  |  |                                    |
| **Solved rates show the ratio between the number of police-recorded crimes where the offender has received a formal sanction (includes; charges, cautions, penalty notices and cannabis warnings), and the total number of crimes recorded in the time period covered. (Solved rates do not include restorative justice or a community resolution. |  |   |  |                             |  |  |                                    |

|                                  | Potential Performance Measures  | Rationale for inclusion  | Latest Performance   |   |                               |       |       |      |
|----------------------------------|---|--|--|---|-------------------------------|-------|-------|------|
|                                  |   |  | Number (April 2016 – March 2017)   | Increase/ Decrease (from April 2016 – March 2017) % |                               |       |       |      |
| 2                                | Total number of crimes +/- incidents  | Provides a broad indication of the level of crime in the borough, covering all crimes  | <table border="1"> <tr> <td><b>Total number of Incidents</b></td> <td><b>Total number of crimes</b></td> </tr> <tr> <td>42347</td> <td>15159</td> </tr> </table> | <b>Total number of Incidents</b>                    | <b>Total number of crimes</b> | 42347 | 15159 | ↑4.4 |
| <b>Total number of Incidents</b> | <b>Total number of crimes</b>   |  |  |   |                               |       |       |      |
| 42347                            | 15159   |  |  |   |                               |       |       |      |
| 3                                | Anti-social Behaviour   | A key concern of members and public that is not reflected in the 10 BCS crimes performance measure.  | 7120   | ↓0.8  |                               |       |       |      |
| 4                                | Number of arrests, (cumulative) April – March 2017.                                       | Provides key performance information relating to Police activity to tackle crime. However, the measure may be misleading as the number of arrests has been declining as a result of greater use of alternatives to formal charges (penalty notices, community resolution, cautions etc..) – a trend which is likely to continue. | 366  | -   |                               |       |       |      |
| 5                                | 'Positive disposals' (outcomes of crimes 'cleared up' other than a formal conviction ...) | Recognises the full range of possible outcomes taken following arrest, such as community resolution, cautions etc. ...   | 67   | -   |                               |       |       |      |
| 6                                | Number of convictions (cumulative) April – March 2017                                     | Provides an indication of effectiveness of Police, CPS action/processes in securing convictions. However, while the information is available, it is very time consuming to collate.  | TBC  | -   |                               |       |       |      |
| 7                                | Number of domestic abuse incidents  | High profile area of work and a demand pressure on resources.  | 1954*  | -   |                               |       |       |      |
| 8                                | Number of incidents of missing people reported  | High profile area of work and a demand pressure on resources.  | 1619**   | -   |                               |       |       |      |

\*This number represents the number of Crime Domestic Abuse Incidents

\*\* This number represents the number of reports received about missing people





# **Revenue Budget Monitoring 2017/18**

## **Period 2**

**as at 31 May 2017  
Portfolio Summary**

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## 1. Commentary

This report outlines the budget monitoring position for the General Fund and Housing Revenue Account for 2017/18, based on the views of the Directors and their Management Teams, in light of expenditure and income to 31 May 2017.

The starting point for the budget monitoring is the original budget as agreed by Council in February 2017.

## 2. Overall Budget Performance – General Fund

As at the end of May, an overspend to the overall Council budget of £1,026,000 is currently being forecast for the year-end. This position reflects a projected overspend of £1,216,000 in Council departmental spending offset by a £190,000 underspend on financing costs. The budget pressures which services are reporting are detailed in section 3. The forecast net overspend of £1,026,000 is currently expected to be met from earmarked reserves.

### General Fund Portfolio Forecast Comparison 2017/18 at 31 May 2017 - Period 2

| Portfolio                                | Latest Budget 2017/18 £000 | Projected Outturn 2017/18 £000 | May Forecast Variance £000 |
|--|----------------------------|--------------------------------|----------------------------|
| Leader                                   | 2,382                      | 2,382                          | 0                          |
| Culture, Tourism & the Economy           | 12,598                     | 12,598                         | 0                          |
| Corporate and Community Support Services | 12,056                     | 12,166                         | 110                        |
| Housing, Planning & Sustainability       | 5,122                      | 5,122                          | 0                          |
| Children & Learning                      | 26,237                     | 26,994                         | 757                        |
| Health & Adult Social Care               | 38,948                     | 39,197                         | 249                        |
| Transport, Waste & Regulatory Services   | 22,394                     | 22,494                         | 100                        |
| Technology                               | 4,383                      | 4,383                          | 0                          |
| <b>Total Portfolio</b>                   | <b>124,120</b>             | <b>125,336</b>                 | <b>1,216</b>               |
| Non-Service Areas                        | 11,315                     | 11,125                         | (190)                      |
| Earmarked Reserves                       | (12,282)                   | (13,308)                       | (1,026)                    |
| <b>Net Expenditure / (Income)</b>        | <b>123,153</b>             | <b>123,153</b>                 | <b>0</b>                   |

Where Portfolios are forecasting an overspend by the end of the year, the relevant Director has been advised that appropriate action plans must be in place to address any projected overspend position so that a balanced budget for the Council is produced by the year end.

### 3. Service Variances - £1,216,000 forecast overspend

The key variances are as shown in the following table:-

| <b>Portfolio</b>   | <b>Unfavourable<br/>£'000</b> | <b>Favourable<br/>£'000</b> | <b>Net<br/>£'000</b> | <b>Previous<br/>period<br/>£'000</b> |
|--|-------------------------------|-----------------------------|----------------------|--------------------------------------|
| <b><u>Leader</u></b>   |                               |                             |                      |                                      |
|  | <b>0</b>                      | <b>0</b>                    | <b>0</b>             | <b>0</b>                             |
| <b><u>Culture, Tourism &amp; the Economy</u></b>   |                               |                             |                      |                                      |
|  | <b>0</b>                      | <b>0</b>                    | <b>0</b>             | <b>0</b>                             |
| <b><u>Corporate and Community Support</u></b>  |                               |                             |                      |                                      |
| Benefits Admin Team Staffing   | 60                            |                             |                      | 0                                    |
| Legal Services Court Costs and Barristers' Fees  | 50                            |                             |                      | 0                                    |
|  | <b>110</b>                    | <b>0</b>                    | <b>110</b>           | <b>0</b>                             |
| <b><u>Housing, Planning &amp; Sustainability</u></b>                                       |                               |                             |                      |                                      |
|  | <b>0</b>                      | <b>0</b>                    | <b>0</b>             | <b>0</b>                             |
| <b><u>Children and Learning</u></b>  |                               |                             |                      |                                      |
| Children with disabilities and associated cost of direct payments                          | 7                             |                             |                      | 0                                    |
| Children's Placements - forecast for current cohort of PVI looked after children           | 11                            |                             |                      | 0                                    |
| Unaccompanied asylum younger people - legacy scheme  | 49                            |                             |                      | 0                                    |
| Unaccompanied asylum younger people - 16/17 National transfer scheme                       | 110                           |                             |                      | 0                                    |
| Leaving Care accommodation costs   | 133                           |                             |                      | 0                                    |
| Staffing pressure costs in children services   | 351                           |                             |                      | 0                                    |
| Support costs for Children under Sect 17 and Sect 20                                       |                               | (82)                        |                      | 0                                    |
| Funding pressures at the Marigold Assessment centre mostly attributable to transport costs | 95                            |                             |                      | 0                                    |
| Legal charges for children in care - high case load  | 60                            |                             |                      | 0                                    |
| Forecast on current in-house fostering placements and impact of adoption referral income   | 23                            |                             |                      | 0                                    |
|  | <b>839</b>                    | <b>(82)</b>                 | <b>757</b>           | <b>0</b>                             |



|   |              |              |              |
|---|--------------|--------------|--------------|
| <b>...Continued</b>   |              |              |              |
| <b>Health and Adult Social Care</b>   |              |              |              |
| People with a Learning Disability - Lower than estimated residential care placements and direct payments                  |              | (130)        | 0            |
| People with Mental Health Needs - Higher than estimated residential care placements, direct payments and supported living | 108          |              | 0            |
| Older People - residential care packages and complex packages   | 258          |              | 0            |
| Physical and Sensory Impairment - Higher than estimated residential care placements                                       | 13           |              | 0            |
|   | <b>379</b>   | <b>(130)</b> | <b>249</b>   |
| <b>Transport, Waste &amp; Regulatory Services</b>   |              |              |              |
| Flood Defences pump station servicing   | 60           |              | 0            |
| Flood Defences land licence   | 40           |              | 0            |
|   | <b>100</b>   | <b>0</b>     | <b>100</b>   |
| <b>Technology</b>   |              |              |              |
|   | <b>0</b>     | <b>0</b>     | <b>0</b>     |
| <b>Total</b>  | <b>1,428</b> | <b>(212)</b> | <b>1,216</b> |

#### **Non Service Variances (£190,000 forecast underspend)**

##### Financing Costs – (£190K)

This provision is forecast to be underspent against budget at the year-end as; PWLB interest (£230K) due to reduced borrowing; HRA interest (£4K); interest on short term borrowing £44K.

#### **4. Appropriations to / from Earmarked Reserves**

Net appropriations from Earmarked Reserves totalling £12,282,000 were agreed by Council when setting the 2017/18 budget in February 2017.

#### **5. Revenue Contributions to Capital Outlay (RCCO)**

The original budget for 2017/18 included planned revenue contributions for capital investments, via the use of Earmarked Reserves, of £3,804,000.

#### **6. Performance against Budget savings targets for 2017/18**

As part of setting the Council budget for 2017/18, a schedule of Departmental and Corporate savings was approved totalling £7.502 million. These are required to achieve a balanced budget.

A monthly exercise is in place to monitor the progress of the delivery of these savings. A breakdown, by RAG status, of the Departmental Savings is shown below:

|                   | Red<br>£000 | Amber<br>£000 | Green<br>£000 | Original<br>Savings<br>Total<br>£000 | Projected<br>Outturn<br>£000 | Forecast<br>Variance<br>£000 |
|-------------------|-------------|---------------|---------------|--------------------------------------|------------------------------|------------------------------|
| <b>Department</b> |             |               |               |                                      |                              |                              |
| Chief Executive   | 0           | 785           | 205           | 990                                  | 990                          | 0                            |
| People            | 171         | 751           | 3,119         | 4,541                                | 3,328                        | (1,213)                      |
| Place             | 20          | 247           | 1,654         | 1,971                                | 1,956                        | (15)                         |
| <b>Total</b>      | <b>191</b>  | <b>1,783</b>  | <b>4,978</b>  | <b>7,502</b>                         | <b>6,274</b>                 | <b>(1,228)</b>               |

Although the current forecast is showing a shortfall of £1,228,000 against the required savings total of £7.502 million, it is currently expected that the total savings will be delivered in full as part of each Department's overall budget total by the end of the financial year either by finding alternative savings or ensuring amber and red savings are delivered in full.

## 7. Overall Budget Performance – Housing Revenue Account (HRA)

The HRA budget was approved by Council on 23<sup>rd</sup> February 2017 and anticipated that £3,392,000 would be appropriated to earmarked reserves in 2017/18.

The closing HRA balance as at 31<sup>st</sup> March 2017 was £3,502,000

## 8. Budget Virements

In line with the approved financial procedure rules all virements over £50,000 between portfolio services or between pay and non-pay budgets are to be approved by Cabinet.

Below is a table showing the virements which fall within these parameters:-

|  | DR<br>£    | CR<br>£      |
|--|------------|--------------|
| Virements over £50,000 in reported period    | 214        | (214)        |
| Virements over £50,000 previously reported   | -          | -            |
| Virements approved under delegated authority | 55         | (55)         |
| <b>Total virements</b>                       | <b>269</b> | <b>(269)</b> |

The virements for Cabinet approval this period are:

- £213,816 Transfer of staff and associated budgets from the Environmental Care Team to the Highways Inspection Team

**£213,816 Total**

Due to the changes made at Appointments Council, amendments have been made to the hierarchy structure within this report which has adjusted the opening budget shown in the original budget book. An additional exercise has been undertaken to ensure that all costs are allocated to the correct portfolio service within the Children & Learning Portfolio in line with CIPFA guidance.

**General Fund Forecast 2017/18**  
**at 31 May 2017 - Period 2**  
**Portfolio Holder Summary**

| <b>Portfolio</b>                            | <b>Gross Expend<br/>£'000</b> | <b>Gross Income<br/>£'000</b> | <b>Original Budget<br/>£'000</b> | <b>Virement<br/>£'000</b> | <b>Latest Budget<br/>£'000</b> | <b>Expected Outturn<br/>£'000</b> | <b>Forecast Variance<br/>£'000</b> | <b>Budget to Date<br/>£'000</b> | <b>Spend to Date<br/>£'000</b> | <b>To Date Variance<br/>£'000</b> |
|---|-------------------------------|-------------------------------|----------------------------------|---------------------------|--------------------------------|-----------------------------------|------------------------------------|---------------------------------|--------------------------------|-----------------------------------|
| Leader                                      | 2,567                         | (180)                         | 2,387                            | (5)                       | 2,382                          | 2,382                             | 0                                  | 1,729                           | 1,711                          | (18)                              |
| Culture, Tourism & the Economy              | 16,350                        | (3,757)                       | 12,593                           | 5                         | 12,598                         | 12,598                            | 0                                  | 2,578                           | 2,616                          | 38                                |
| Corporate and Community Support Services    | 121,679                       | (109,623)                     | 12,056                           | 0                         | 12,056                         | 12,166                            | 110                                | 653                             | 469                            | (184)                             |
| Housing, Planning & Sustainability          | 7,725                         | (2,603)                       | 5,122                            | 0                         | 5,122                          | 5,122                             | 0                                  | 1,038                           | 1,087                          | 49                                |
| Children & Learning                         | 105,228                       | (78,991)                      | 26,237                           | 0                         | 26,237                         | 26,994                            | 757                                | 5,162                           | 5,512                          | 350                               |
| Health & Adult Social Care                  | 67,470                        | (28,522)                      | 38,948                           | 0                         | 38,948                         | 39,197                            | 249                                | 6,077                           | 6,175                          | 98                                |
| Transport, Waste & Regulatory Services      | 33,996                        | (11,602)                      | 22,394                           | 0                         | 22,394                         | 22,494                            | 100                                | 4,020                           | 4,184                          | 164                               |
| Technology                                  | 5,354                         | (971)                         | 4,383                            | 0                         | 4,383                          | 4,383                             | 0                                  | (1)                             | 67                             | 68                                |
| <b>Portfolio Net Expenditure</b>            | <b>360,369</b>                | <b>(236,249)</b>              | <b>124,120</b>                   | <b>0</b>                  | <b>124,120</b>                 | <b>125,336</b>                    | <b>1,216</b>                       | <b>21,256</b>                   | <b>21,821</b>                  | <b>565</b>                        |
| Reversal of Depreciation                    | (23,460)                      | 4,629                         | (18,831)                         | 0                         | (18,831)                       | (18,831)                          | 0                                  | (3,139)                         | (1,570)                        | 1,569                             |
| Levies                                      | 590                           | 0                             | 590                              | 0                         | 590                            | 590                               | 0                                  | 94                              | 94                             | 0                                 |
| Financing Costs                             | 16,594                        | 0                             | 16,594                           | 0                         | 16,594                         | 16,404                            | (190)                              | 793                             | 342                            | (451)                             |
| Contingency                                 | 5,228                         | 0                             | 5,228                            | 0                         | 5,228                          | 5,228                             | 0                                  | 621                             | 0                              | (621)                             |
| Pensions Upfront Funding                    | 7,467                         | 0                             | 7,467                            | 0                         | 7,467                          | 7,467                             | 0                                  | 0                               | 0                              | 0                                 |
| Miscellaneous Income                        | 0                             | 0                             | 0                                | 0                         | 0                              | 0                                 | 0                                  | 0                               | 63                             | 63                                |
| <b>Sub Total</b>                            | <b>6,419</b>                  | <b>4,629</b>                  | <b>11,048</b>                    | <b>0</b>                  | <b>11,048</b>                  | <b>10,858</b>                     | <b>(190)</b>                       | <b>(1,631)</b>                  | <b>(1,071)</b>                 | <b>560</b>                        |
| <b>Net Operating Expenditure</b>            | <b>366,788</b>                | <b>(231,620)</b>              | <b>135,168</b>                   | <b>0</b>                  | <b>135,168</b>                 | <b>136,194</b>                    | <b>1,026</b>                       | <b>19,625</b>                   | <b>20,750</b>                  | <b>1,125</b>                      |
| General Grants                              | 0                             | (3,537)                       | (3,537)                          | 0                         | (3,537)                        | (3,537)                           | 0                                  | (337)                           | (719)                          | (382)                             |
| Corporate Savings                           | 0                             | 0                             | 0                                | 0                         | 0                              | 0                                 | 0                                  | 0                               | 0                              | 0                                 |
| Revenue Contribution to Capital             | 3,804                         | 0                             | 3,804                            | 0                         | 3,804                          | 3,804                             | 0                                  | 634                             | 0                              | (634)                             |
| Contribution to / (from) Earmarked Reserves | (12,282)                      | 0                             | (12,282)                         | 0                         | (12,282)                       | (13,308)                          | (1,026)                            | (2,677)                         | (16,063)                       | (13,386)                          |
| Contribution to / (from) General Reserves   | 0                             | 0                             | 0                                | 0                         | 0                              | 0                                 | 0                                  | 0                               | 0                              | 0                                 |
| <b>Net Expenditure / (Income)</b>           | <b>358,310</b>                | <b>(235,157)</b>              | <b>123,153</b>                   | <b>0</b>                  | <b>123,153</b>                 | <b>123,153</b>                    | <b>0</b>                           | <b>17,245</b>                   | <b>3,968</b>                   | <b>(13,277)</b>                   |

| <b>Use of General Reserves</b>     |  |               |          |               |               |          |
|------------------------------------|--|---------------|----------|---------------|---------------|----------|
| Balance as at 1 April 2017         |  | 11,000        |          | 11,000        | 11,000        | 0        |
| Use in Year                        |  | 0             | 0        | 0             | 0             | 0        |
| <b>Balance as at 31 March 2018</b> |  | <b>11,000</b> | <b>0</b> | <b>11,000</b> | <b>11,000</b> | <b>0</b> |

**General Fund Forecast 2017/18**  
**at 31 May 2017 - Period 2**  
**Leader**  
**Portfolio Holder - Cllr J Lamb**

| <b>Service</b>                          | <b>Gross Expend<br/>£'000</b> | <b>Gross Income<br/>£'000</b> | <b>Original Budget<br/>£'000</b> | <b>Virement<br/>£'000</b> | <b>Latest Budget<br/>£'000</b> | <b>Expected Outturn<br/>£'000</b> | <b>Forecast Variance<br/>£'000</b> | <b>Budget to Date<br/>£'000</b> | <b>Spend to Date<br/>£'000</b> | <b>To Date Variance<br/>£'000</b> |
|---|-------------------------------|-------------------------------|----------------------------------|---------------------------|--------------------------------|-----------------------------------|------------------------------------|---------------------------------|--------------------------------|-----------------------------------|
| a Corporate Subscriptions               | 73                            | 0                             | 73                               | 0                         | 73                             | 73                                | 0                                  | 12                              | 9                              | (3)                               |
| b Corporate and Non Distributable Costs | 1,764                         | (180)                         | 1,584                            | (5)                       | 1,579                          | 1,579                             | 0                                  | 1,700                           | 1,671                          | (29)                              |
| c Emergency Planning                    | 85                            | 0                             | 85                               | 0                         | 85                             | 85                                | 0                                  | 17                              | 14                             | (3)                               |
| d Strategy & Performance                | 645                           | 0                             | 645                              | 0                         | 645                            | 645                               | 0                                  | 0                               | 17                             | 17                                |
| <b>Total Net Budget for Portfolio</b>   | <b>2,567</b>                  | <b>(180)</b>                  | <b>2,387</b>                     | <b>(5)</b>                | <b>2,382</b>                   | <b>2,382</b>                      | <b>0</b>                           | <b>1,729</b>                    | <b>1,711</b>                   | <b>(18)</b>                       |

**Virements**

**£000**

|                                  |            |
|----------------------------------|------------|
| Transfer from earmarked reserves | 0          |
| Allocation from Contingency      | 0          |
| In year virements                | (5)        |
|                                  | <u>(5)</u> |

**General Fund Forecast 2017/18**  
**at 31 May 2017 - Period 2**  
**Leader**  
**Portfolio Holder - Cllr J Lamb**

| <b>Forecast Outturn Variance</b> | <b>Year to Date Variance</b>  |
|----------------------------------|---|
| a.                               |   |
| b.                               | Budgets for Chief Executive Salary, Corporate Initiatives, Pension and Audit Costs are all currently underspent but this is being partially offset by Treasury costs relating to the MRP review. Due to the ad-hoc and high value nature of some corporate costs it is not possible to profile the budgets more accurately. |
| c.                               |   |
| d.                               | Salary mismatch with the Partnership team which will be resolved in Period 3.   |

**General Fund Forecast 2017/18  
at 31 May 2017 - Period 2  
Culture, Tourism & the Economy  
Portfolio Holder - Cllr A Holland**

| Service   | Gross Expend<br>£'000 | Gross Income<br>£'000 | Original Budget<br>£'000 | Virement<br>£'000 | Latest Budget<br>£'000 | Expected Outturn<br>£'000 | Forecast Variance<br>£'000 | Budget to Date<br>£'000 | Spend to Date<br>£'000 | To Date Variance<br>£'000 |
|---|-----------------------|-----------------------|--------------------------|-------------------|------------------------|---------------------------|----------------------------|-------------------------|------------------------|---------------------------|
| a Arts Development  | 554                   | (305)                 | 249                      | 5                 | 254                    | 254                       | 0                          | 103                     | 103                    | 0                         |
| b Amenity Services Organisation   | 3,615                 | (670)                 | 2,945                    | 0                 | 2,945                  | 2,945                     | 0                          | 668                     | 784                    | 116                       |
| c Culture Management  | 67                    | (6)                   | 61                       | 0                 | 61                     | 61                        | 0                          | 20                      | 99                     | 79                        |
| d Library Service   | 3,394                 | (394)                 | 3,000                    | 0                 | 3,000                  | 3,000                     | 0                          | 587                     | 553                    | (34)                      |
| e Museums and Art Gallery   | 1,135                 | (68)                  | 1,067                    | 0                 | 1,067                  | 1,067                     | 0                          | 195                     | 193                    | (2)                       |
| f Parks And Amenities Management  | 1,693                 | (665)                 | 1,028                    | 0                 | 1,028                  | 1,028                     | 0                          | 207                     | 110                    | (97)                      |
| g Sports Development  | 53                    | 0                     | 53                       | 0                 | 53                     | 53                        | 0                          | 16                      | 16                     | 0                         |
| h Sport and Leisure Facilities  | 615                   | (304)                 | 311                      | 0                 | 311                    | 311                       | 0                          | 34                      | 30                     | (4)                       |
| i Southend Theatres   | 849                   | (27)                  | 822                      | 0                 | 822                    | 822                       | 0                          | 146                     | 173                    | 27                        |
| j Resort Services Pier and Foreshore<br>and Southend Marine Activity Centre | 2,689                 | (884)                 | 1,805                    | 0                 | 1,805                  | 1,805                     | 0                          | 249                     | 236                    | (13)                      |
| k Tourism   | 136                   | (18)                  | 118                      | 0                 | 118                    | 118                       | 0                          | 31                      | 17                     | (14)                      |
| l Economic Development  | 571                   | (250)                 | 321                      | 0                 | 321                    | 321                       | 0                          | 61                      | 15                     | (46)                      |
| m Town Centre   | 210                   | (59)                  | 151                      | 0                 | 151                    | 151                       | 0                          | 34                      | 23                     | (11)                      |
| n Better Queensway  | 0                     | 0                     | 0                        | 0                 | 0                      | 0                         | 0                          | 0                       | 7                      | 7                         |
| o Climate Change  | 106                   | (43)                  | 63                       | 0                 | 63                     | 63                        | 0                          | 108                     | 135                    | 27                        |
| p Closed Circuit Television   | 450                   | (32)                  | 418                      | 0                 | 418                    | 418                       | 0                          | 86                      | 100                    | 14                        |
| q Community Safety  | 213                   | (32)                  | 181                      | 0                 | 181                    | 181                       | 0                          | 33                      | 22                     | (11)                      |
| <b>Total Net Budget for Portfolio</b>                                       | <b>16,350</b>         | <b>(3,757)</b>        | <b>12,593</b>            | <b>5</b>          | <b>12,598</b>          | <b>12,598</b>             | <b>0</b>                   | <b>2,578</b>            | <b>2,616</b>           | <b>38</b>                 |

**Virements**

**£000**

|                                  |          |
|----------------------------------|----------|
| Transfer from earmarked reserves | 0        |
| Allocation from Contingency      | 0        |
| In year virements                | 5        |
|                                  | <u>5</u> |

**General Fund Forecast 2017/18  
at 31 May 2017 - Period 2  
Culture, Tourism & the Economy  
Portfolio Holder - Cllr A Holland**

| Forecast Outturn Variance | Year to Date Variance   |
|---------------------------|---|
| a.                        |   |
| b.                        | Bulk of supplies purchased at the start of the year. Income generation expected to increase during the summer months. |
| c.                        | Funding due to cover Poppies exhibition expenditure.  |
| d.                        |   |
| e.                        |   |
| f.                        | A post in the team remains vacant and annual income charges have been received at the beginning of the year.          |
| g.                        |   |
| h.                        |   |
| i.                        |   |
| j.                        |   |
| k.                        |   |
| l.                        | Grant income received in advance of project commencement.   |
| m.                        |   |
| n.                        |   |
| o.                        |   |
| p.                        |   |
| q.                        |   |

**General Fund Forecast 2017/18**  
**at 31 May 2017 - Period 2**  
**Corporate and Community Support**  
**Portfolio Holder - Cllr A Moring**

| <b>Service</b>                                 | <b>Gross Expend<br/>£'000</b> | <b>Gross Income<br/>£'000</b> | <b>Original Budget<br/>£'000</b> | <b>Virement<br/>£'000</b> | <b>Latest Budget<br/>£'000</b> | <b>Expected Outturn<br/>£'000</b> | <b>Forecast Variance<br/>£'000</b> | <b>Budget to Date<br/>£'000</b> | <b>Spend to Date<br/>£'000</b> | <b>To Date Variance<br/>£'000</b> |
|--|-------------------------------|-------------------------------|----------------------------------|---------------------------|--------------------------------|-----------------------------------|------------------------------------|---------------------------------|--------------------------------|-----------------------------------|
| a Departmental Support for the Chief Executive | 771                           | 0                             | 771                              | 0                         | 771                            | 771                               | 0                                  | (28)                            | (48)                           | (20)                              |
| b Accountancy                                  | 2,071                         | (352)                         | 1,719                            | 0                         | 1,719                          | 1,719                             | 0                                  | 19                              | (5)                            | (24)                              |
| c Accounts Payable                             | 126                           | (5)                           | 121                              | 0                         | 121                            | 121                               | 0                                  | 1                               | (3)                            | (4)                               |
| d Accounts Receivable                          | 185                           | (75)                          | 110                              | 0                         | 110                            | 110                               | 0                                  | 0                               | (2)                            | (2)                               |
| e Insurance                                    | 155                           | (245)                         | (90)                             | 0                         | (90)                           | (90)                              | 0                                  | 36                              | 37                             | 1                                 |
| f Asset Management                             | 383                           | (5)                           | 378                              | 0                         | 378                            | 378                               | 0                                  | (1)                             | (17)                           | (16)                              |
| g Community Centres and Club 60                | 104                           | (1)                           | 103                              | 0                         | 103                            | 103                               | 0                                  | 16                              | 16                             | 0                                 |
| h Corporate and Industrial Estates             | 430                           | (2,611)                       | (2,181)                          | 0                         | (2,181)                        | (2,181)                           | 0                                  | (246)                           | (262)                          | (16)                              |
| i Council Tax Admin                            | 854                           | (595)                         | 259                              | 0                         | 259                            | 259                               | 0                                  | 155                             | 97                             | (58)                              |
| j Non Domestic Rates Collection                | 165                           | (305)                         | (140)                            | 0                         | (140)                          | (140)                             | 0                                  | 31                              | 21                             | (10)                              |
| Housing Benefit and Council Tax Benefit        | 1,990                         | (1,195)                       | 795                              | 0                         | 795                            | 855                               | 60                                 | 301                             | 290                            | (11)                              |
| k Admin  |                               |                               |                                  |                           |                                |                                   |                                    |                                 |                                |                                   |
| l Rent Benefit Payments                        | 98,947                        | (99,050)                      | (103)                            | 0                         | (103)                          | (103)                             | 0                                  | (68)                            | (67)                           | 1                                 |
| m Internal Audit & Corporate Fraud             | 835                           | (188)                         | 647                              | 0                         | 647                            | 647                               | 0                                  | 0                               | (43)                           | (43)                              |
| n Buildings Management                         | 2,645                         | (113)                         | 2,532                            | 28                        | 2,560                          | 2,560                             | 0                                  | (53)                            | (56)                           | (3)                               |
| o Cemeteries and Crematorium                   | 1,263                         | (2,525)                       | (1,262)                          | 0                         | (1,262)                        | (1,262)                           | 0                                  | (215)                           | (165)                          | 50                                |
| p Customer Services Centre                     | 1,985                         | (290)                         | 1,695                            | 0                         | 1,695                          | 1,695                             | 0                                  | 7                               | (13)                           | (20)                              |
| q Dial A Ride Service                          | 122                           | (19)                          | 103                              | (16)                      | 87                             | 87                                | 0                                  | 21                              | 18                             | (3)                               |
| r Registration of Births Deaths and Marriages  | 329                           | (371)                         | (42)                             | 0                         | (42)                           | (42)                              | 0                                  | 0                               | 0                              | 0                                 |
| s Transport Management                         | 160                           | 0                             | 160                              | 0                         | 160                            | 160                               | 0                                  | 0                               | 1                              | 1                                 |
| t Vehicle Fleet                                | 527                           | (344)                         | 183                              | (12)                      | 171                            | 171                               | 0                                  | (3)                             | 11                             | 14                                |
| u Partnership Team                             | 277                           | 0                             | 277                              | 0                         | 277                            | 277                               | 0                                  | 53                              | 29                             | (24)                              |
| v Support To Voluntary Sector                  | 779                           | 0                             | 779                              | 0                         | 779                            | 779                               | 0                                  | 135                             | 133                            | (2)                               |
| w Human Resources                              | 1,745                         | (497)                         | 1,248                            | 0                         | 1,248                          | 1,248                             | 0                                  | (1)                             | (15)                           | (14)                              |
| x People & Organisational Development          | 406                           | (91)                          | 315                              | 0                         | 315                            | 315                               | 0                                  | 0                               | (7)                            | (7)                               |
| y Tickfield Training Centre                    | 290                           | (97)                          | 193                              | 0                         | 193                            | 193                               | 0                                  | (5)                             | (16)                           | (11)                              |
| z Democratic Services Support                  | 354                           | 0                             | 354                              | 0                         | 354                            | 354                               | 0                                  | 81                              | 80                             | (1)                               |
| aa Mayoralty                                   | 185                           | 0                             | 185                              | 0                         | 185                            | 185                               | 0                                  | 46                              | 55                             | 9                                 |
| ab Member Support                              | 705                           | 0                             | 705                              | 0                         | 705                            | 705                               | 0                                  | 114                             | 113                            | (1)                               |
| ac Elections and Electoral Registration        | 352                           | 0                             | 352                              | 0                         | 352                            | 352                               | 0                                  | 89                              | 62                             | (27)                              |



|  |                |                  |               |          |               |               |            |
|--|----------------|------------------|---------------|----------|---------------|---------------|------------|
| ad Local Land Charges                  | 192            | (297)            | (105)         | 0        | (105)         | (105)         | 0          |
| ae Legal Services                      | 1,170          | (243)            | 927           | 0        | 927           | 977           | 50         |
| af Corporate Procurement               | 610            | 0                | 610           | 0        | 610           | 610           | 0          |
| ag Property Management and Maintenance | 567            | (109)            | 458           | 0        | 458           | 458           | 0          |
| <b>Total Net Budget for Portfolio</b>  | <b>121,679</b> | <b>(109,623)</b> | <b>12,056</b> | <b>0</b> | <b>12,056</b> | <b>12,166</b> | <b>110</b> |

|            |            |              |
|------------|------------|--------------|
| 40         | 31         | (9)          |
| (1)        | 23         | 24           |
| 0          | 0          | 0            |
| 129        | 171        | 42           |
| <b>653</b> | <b>469</b> | <b>(184)</b> |

**Virements**

**£000**

|                                  |                 |
|----------------------------------|-----------------|
| Transfer from earmarked reserves | 0               |
| Allocation from Contingency      | 0               |
| In year virements                | 0               |
|                                  | <u>0</u>        |
|                                  | <u><b>0</b></u> |

**General Fund Forecast 2017/18  
at 31 May 2017 - Period 2  
Corporate and Community Support  
Portfolio Holder - Cllr A Moring**

| Forecast Outturn Variance  | Year to Date Variance   |
|--|---|
| a.   | Vacant posts  |
| b.   | Vacant posts  |
| c.   |   |
| d.   |   |
| e.   |   |
| f.   | Staff vacancies, professional fees lower than profiled.   |
| g.   |   |
| h.   | Rental Income higher than forecast.   |
| i.   | Income relating to court proceedings is currently higher than the profiled budget.  |
| j.   |   |
| k. Overtime and agency costs have been incurred so that the Authority can avoid being charged financial penalties for Administration delay | The pressure on agency costs and overtime is being offset by an underspend on the Social Fund budget.                             |
| l.   |   |
| m.   | Vacant posts  |
| n.   |   |
| o.   | Income is below the profiled budget in line with previous years although it is expected to increase during the winter period.     |
| p.   | Vacant posts in the Customer Services team.   |
| q.   |   |
| r.   |   |
| s.   |   |
| t.   | Unbudgeted costs for the annual subscription to a Tracking System is creating a pressure on the budget. Income is below forecast. |

| Forecast Outturn Variance  | Year to Date Variance   |
|--|---|
| u.   | Salary mismatch with the Partnership team which will be resolved in Period 3.   |
| v.   |   |
| w.   |   |
| x.   |   |
| y.   |   |
| z.   |   |
| aa.  |   |
| ab.  |   |
| ac.  | 2017-18 is a fallow year for local elections with the exception of one by-election. As part of the budget process it was agreed that the underspend will be transferred to the Election Reserve |
| ad.  |   |
| ae. Based on last year and costs to date there is pressure in Court Costs and Fees budget. | Court costs and fees are higher than the profiled budget and income raised is lower than expected by the end of May.  |
| af.  |   |
| ag.  | Current shortfall in income on the Property Trading Account, this will be resolved as work is undertaken throughout the year.   |

**General Fund Forecast 2017/18  
at 31 May 2017 - Period 2  
Housing, Planning & Sustainability  
Portfolio Holder - Cllr M Flewitt**

| Service                               | Gross Expend<br>£'000 | Gross Income<br>£'000 | Original Budget<br>£'000 | Virement<br>£'000 | Latest Budget<br>£'000 | Expected Outturn<br>£'000 | Forecast Variance<br>£'000 | Budget to Date<br>£'000 | Spend to Date<br>£'000 | To Date Variance<br>£'000 |
|---------------------------------------|-----------------------|-----------------------|--------------------------|-------------------|------------------------|---------------------------|----------------------------|-------------------------|------------------------|---------------------------|
| <b>Housing</b>                        |                       |                       |                          |                   |                        |                           |                            |                         |                        |                           |
| a Strategy & Planning for Housing     | 164                   | 0                     | 164                      | 0                 | 164                    | 164                       | 0                          | 0                       | 0                      | 0                         |
| b Private Sector Housing              | 2,734                 | (1,056)               | 1,678                    | 0                 | 1,678                  | 1,678                     | 0                          | 312                     | 304                    | (8)                       |
| c Housing Needs & Homelessness        | 822                   | (534)                 | 288                      | 0                 | 288                    | 288                       | 0                          | 112                     | 132                    | 20                        |
| d Supporting People                   | 2,508                 | 0                     | 2,508                    | 0                 | 2,508                  | 2,508                     | 0                          | 440                     | 440                    | 0                         |
| <b>Planning</b>                       |                       |                       |                          |                   |                        |                           |                            |                         |                        |                           |
| e Building Control                    | 602                   | (410)                 | 192                      | 0                 | 192                    | 192                       | 0                          | 74                      | 85                     | 11                        |
| f Development Control                 | 660                   | (603)                 | 57                       | 0                 | 57                     | 57                        | 0                          | 51                      | 76                     | 25                        |
| g Regional and Local Town Plan        | 235                   | 0                     | 235                      | 0                 | 235                    | 235                       | 0                          | 49                      | 50                     | 1                         |
| <b>Total Net Budget for Portfolio</b> | <b>7,725</b>          | <b>(2,603)</b>        | <b>5,122</b>             | <b>0</b>          | <b>5,122</b>           | <b>5,122</b>              | <b>0</b>                   | <b>1,038</b>            | <b>1,087</b>           | <b>49</b>                 |

**Virements**

|                                  |          |
|----------------------------------|----------|
| Transfer from earmarked reserves | £000     |
| Allocation from Contingency      | 0        |
| In year virements                | 0        |
|                                  | <u>0</u> |

**General Fund Forecast 2017/18  
at 31 May 2017 - Period 2  
Housing, Planning & Sustainability  
Portfolio Holder - Cllr M Flewitt**

| <b>Forecast Outturn Variance</b> | <b>Year to date Variance</b> |
|----------------------------------|------------------------------|
| a.                               |                              |
| b.                               |                              |
| c.                               |                              |
| d.                               |                              |
| e.                               |                              |
| f.                               |                              |
| g.                               |                              |

**General Fund Forecast 2017/18  
at 31 May 2017 - Period 2  
Children and Learning  
Portfolio Holder - Cllr J Courtenay**

| Service   | Gross<br>Expend<br>£'000 | Gross Income<br>£'000 | Original<br>Budget<br>£'000 | Virement<br>£'000 | Latest<br>Budget<br>£'000 | Expected<br>Outturn<br>£'000 | Forecast<br>Variance<br>£'000 | Budget to<br>Date<br>£'000 | Spend to<br>Date<br>£'000 | To Date<br>Variance<br>£'000 |
|---|--------------------------|-----------------------|-----------------------------|-------------------|---------------------------|------------------------------|-------------------------------|----------------------------|---------------------------|------------------------------|
| <b><u>Retained</u></b>                                  |                          |                       |                             |                   |                           |                              |                               |                            |                           |                              |
| a Childrens Commissioning                               | 935                      | (316)                 | 619                         | 0                 | 619                       | 619                          | 0                             | 61                         | 69                        | 8                            |
| b Children with Special Needs                           | 1,149                    | (169)                 | 980                         | 0                 | 980                       | 987                          | 7                             | 188                        | 189                       | 1                            |
| c Early Years Development and Child<br>Care Partnership | 10,769                   | (9,562)               | 1,207                       | 0                 | 1,207                     | 1,207                        | 0                             | 231                        | 238                       | 7                            |
| d Children Fieldwork Services                           | 5,562                    | (140)                 | 5,422                       | 0                 | 5,422                     | 5,953                        | 531                           | 1,171                      | 1,303                     | 132                          |
| e Children Fostering and Adoption                       | 4,546                    | (186)                 | 4,360                       | 0                 | 4,360                     | 4,383                        | 23                            | 803                        | 841                       | 38                           |
| f Youth Service   | 2,602                    | (1,483)               | 1,119                       | 65                | 1,184                     | 1,184                        | 0                             | 320                        | 345                       | 25                           |
| g Other Education                                       | 940                      | (754)                 | 186                         | 0                 | 186                       | 186                          | 0                             | 60                         | 55                        | (5)                          |
| h Private Voluntary Independent                         | 3,475                    | (120)                 | 3,355                       | 0                 | 3,355                     | 3,366                        | 11                            | 560                        | 670                       | 110                          |
| i Children Specialist Commissioning                     | 1,751                    | (60)                  | 1,691                       | 0                 | 1,691                     | 1,876                        | 185                           | 204                        | 223                       | 19                           |
| j School Support and Preventative<br>Services           | 28,371                   | (22,347)              | 6,024                       | 0                 | 6,024                     | 6,024                        | 0                             | 1,246                      | 1,260                     | 14                           |
| k Youth Offending Service                               | 1,906                    | (632)                 | 1,274                       | (65)              | 1,209                     | 1,209                        | 0                             | 318                        | 319                       | 1                            |
| <b><u>Delegated</u></b>                                 |                          |                       |                             |                   |                           |                              |                               |                            |                           |                              |
| l Schools Delegated Budgets                             | 43,222                   | (43,222)              | 0                           | 0                 | 0                         | 0                            | 0                             | 0                          | 0                         | 0                            |
| <b>Total Net Budget for Portfolio</b>                   | <b>105,228</b>           | <b>(78,991)</b>       | <b>26,237</b>               | <b>0</b>          | <b>26,237</b>             | <b>26,994</b>                | <b>757</b>                    | <b>5,162</b>               | <b>5,512</b>              | <b>350</b>                   |

**Virements**

**£000**

Transfer from earmarked reserves  
Allocation from Contingency  
In year virements

0  
0  
0  
0

**General Fund Forecast 2017/18  
at 31 May 2017 - Period 2  
Children and Learning  
Portfolio Holder - Cllr J Courtenay**

| Forecast Outturn Variance   | Year to Date Variance  |
|---|--|
| a.  |  |
| b. Small overspend variance on Children with Disabilities   |  |
| c.  |  |
| d. Early Overspend pressures forecast on unaccompanied asylum children placements, leaving care accommodation costs, Marigold Assessment centre in relation to transport costs and Social Work staffing pressures as teams are running at full establishment including agency cover. These are early forecasts for the financial year and do also anticipate PE3 2017/18 savings delivery of £150k in relation to Contract Rationalisation and transformation. Fieldworks services will continue to be closely monitored and forecast costs reviewed in relation to leaving care and unaccompanied asylum children. |  |
| e. Slight overspend pressure in relation to inter agency for Adoption services. However, there is potential risk that Adoption forecasts have been under reported as and this is higher potential overspend in relation to the Inter Agency Adoption budget. This will be closely monitored and reviewed over the next reporting periods.   |  |
| f.  |  |
| g.  |  |
| h. PVI is forecasting a marginal overspend of £11,000. This does assume 2017/18 savings delivery in relation to PE8 £250k Family Matters (Edge of Care team), PE7 – 50% of the £500k Residential care costs, and £150k PE3 Contract rationalisation and Transformation.   | Year to date overspend on PVI, this is expected to reduce as we forecast during the year as savings are delivered. |
| i. Staffing pressures costs in specialist commissioning   |  |
| j. Note – whilst this report presents the Council's financial position. It needs to be noted there are significant financial pressures in the High Needs DSG block funding. This position has been highlighted to the Education Board throughout 2016/17, and urgent work is currently underway to agree the allocation of funding for 2017/18 whilst requiring savings delivery. Significant financial pressure will remain in 2017/18, but steps are being taken by Officers to alleviate as much of that financial pressure in 2017/18   |  |

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as possible. The Education Board is meeting on the 6<sup>th</sup> July to agree the high needs budget allocation 2017/18. The main financial pressures have risen through increased demand on Education Health And Care plan top up funding to mainstream schools including out of borough top up funding, as well as increased Southend Occupancy attending Southend's Special school with higher funding needs awarded to pupils. Council Officers and the Education Board are working towards a revised and consistent top up funding approach across all school settings for intended implementation from April 2018.

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k.

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l.

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**General Fund Forecast 2017/18  
at 31 May 2017 - Period 2  
Health and Adult Social Care  
Portfolio Holder - Cllr L Salter**

| Service  | Gross Expend<br>£'000 | Gross Income<br>£'000 | Original Budget<br>£'000 | Virement<br>£'000 | Latest Budget<br>£'000 | Expected Outturn<br>£'000 | Forecast Variance<br>£'000 | Budget to Date<br>£'000 | Spend to Date<br>£'000 | To Date Variance<br>£'000 |
|--|-----------------------|-----------------------|--------------------------|-------------------|------------------------|---------------------------|----------------------------|-------------------------|------------------------|---------------------------|
| <b>Adult Social Care</b>                       |                       |                       |                          |                   |                        |                           |                            |                         |                        |                           |
| a Adult Support Services and Management        | 224                   | 0                     | 224                      | 0                 | 224                    | 224                       | 0                          | 0                       | 1                      | 1                         |
| b Commissioning Team                           | 2,120                 | (346)                 | 1,774                    | 0                 | 1,774                  | 1,774                     | 0                          | 0                       | 10                     | 10                        |
| c Strategy & Development                       | 1,797                 | (215)                 | 1,582                    | 0                 | 1,582                  | 1,582                     | 0                          | 0                       | (14)                   | (14)                      |
| d People with a Learning Disability            | 14,383                | (1,421)               | 12,962                   | 0                 | 12,962                 | 12,832                    | (130)                      | 2,326                   | 2,267                  | (59)                      |
| e People with Mental Health Needs              | 3,350                 | (167)                 | 3,183                    | 0                 | 3,183                  | 3,291                     | 108                        | 641                     | 703                    | 62                        |
| f Older People                                 | 28,807                | (14,592)              | 14,215                   | 0                 | 14,215                 | 14,473                    | 258                        | 2,789                   | 2,911                  | 122                       |
| g Other Community Services                     | 2,522                 | (865)                 | 1,657                    | 0                 | 1,657                  | 1,657                     | 0                          | 371                     | 373                    | 2                         |
| h People with a Physical or Sensory Impairment | 4,572                 | (1,211)               | 3,361                    | 0                 | 3,361                  | 3,374                     | 13                         | 685                     | 658                    | (27)                      |
| i Service Strategy and Regulation              | 124                   | (69)                  | 55                       | 0                 | 55                     | 55                        | 0                          | 10                      | 10                     | 0                         |
| <b>Health</b>                                  |                       |                       |                          |                   |                        |                           |                            |                         |                        |                           |
| j Public Health                                | 6,991                 | (7,141)               | (150)                    | 0                 | (150)                  | (150)                     | 0                          | (573)                   | (573)                  | 0                         |
| k Drug and Alcohol Action Team                 | 2,313                 | (2,230)               | 83                       | 0                 | 83                     | 83                        | 0                          | (160)                   | (159)                  | 1                         |
| l Young Persons Drug and Alcohol Team          | 267                   | (265)                 | 2                        | 0                 | 2                      | 2                         | 0                          | (12)                    | (12)                   | 0                         |
| <b>Total Net Budget for Portfolio</b>          | <b>67,470</b>         | <b>(28,522)</b>       | <b>38,948</b>            | <b>0</b>          | <b>38,948</b>          | <b>39,197</b>             | <b>249</b>                 | <b>6,077</b>            | <b>6,175</b>           | <b>98</b>                 |

**Virements**

Transfer from earmarked reserves  
Allocation from Contingency  
In year virements

**£000**

0

0

0

**0**

**General Fund Forecast 2017/18  
at 31 May 2017 - Period 2  
Health and Adult Social Care  
Portfolio Holder - Cllr L Salter**

| Forecast Outturn Variance | Year to Date Variance   |
|---------------------------|---|
| a.                        |   |
| b.                        |   |
| c.                        |   |
| d.                        | Early outturn forecasts are predicting the full 2017/18 PE1 Learning Disability saving delivery of £500k. The £130k under spend is in relation to Daycare services.   |
| e.                        | Early outturn forecasts are predicting opening budget pressures on Mental Health care package costs, particularly in residential care.  |
| f.                        | Early outturn forecasts are predicting the full 2017/18 PE1 Older People savings delivery of £1mil. The £258k overspend is in relation to opening pressures on residential care and complex intensive homecare services, this forecast will be monitored closely during the financial year. |
| g.                        |   |
| h.                        |   |
| i.                        |   |
| j.                        |   |
| k.                        |   |
| l.                        |   |

**General Fund Forecast 2017/18**  
**at 31 May 2017 - Period 2**  
**Transport, Waste & Regulatory Services**  
**Portfolio Holder - Cllr T Cox**

| Service  | Gross Expend<br>£'000 | Gross Income<br>£'000 | Original Budget<br>£'000 | Virement<br>£'000 | Latest Budget<br>£'000 | Expected Outturn<br>£'000 | Forecast Variance<br>£'000 | Budget to Date<br>£'000 | Spend to Date<br>£'000 | To Date Variance<br>£'000 |
|--|-----------------------|-----------------------|--------------------------|-------------------|------------------------|---------------------------|----------------------------|-------------------------|------------------------|---------------------------|
| <b>Transport</b>                                     |                       |                       |                          |                   |                        |                           |                            |                         |                        |                           |
| a Highways Maintenance                               | 9,830                 | (2,048)               | 7,782                    | 143               | 7,925                  | 7,925                     | 0                          | 1,423                   | 1,334                  | (89)                      |
| b Bridges and Structural Engineering                 | 412                   | 0                     | 412                      | 0                 | 412                    | 412                       | 0                          | 70                      | 64                     | (6)                       |
| c Decriminalised Parking                             | 1,157                 | (1,666)               | (509)                    | 0                 | (509)                  | (509)                     | 0                          | (63)                    | (59)                   | 4                         |
| d Car Parking Management                             | 1,031                 | (6,485)               | (5,454)                  | 0                 | (5,454)                | (5,454)                   | 0                          | (1,030)                 | (1,008)                | 22                        |
| e Concessionary Fares                                | 3,217                 | 0                     | 3,217                    | 0                 | 3,217                  | 3,217                     | 0                          | 773                     | 780                    | 7                         |
| f Passenger Transport                                | 400                   | (64)                  | 336                      | 0                 | 336                    | 336                       | 0                          | 63                      | 57                     | (6)                       |
| g Road Safety and School Crossing                    | 234                   | 0                     | 234                      | 0                 | 234                    | 234                       | 0                          | 52                      | 37                     | (15)                      |
| h Transport Planning                                 | 599                   | (854)                 | (255)                    | 0                 | (255)                  | (255)                     | 0                          | 98                      | 237                    | 139                       |
| i Traffic and Parking Management                     | 503                   | (5)                   | 498                      | 0                 | 498                    | 498                       | 0                          | 102                     | 121                    | 19                        |
| <b>Waste and Cleansing</b>                           |                       |                       |                          |                   |                        |                           |                            |                         |                        |                           |
| j Public Conveniences                                | 550                   | 0                     | 550                      | 0                 | 550                    | 550                       | 0                          | 98                      | 84                     | (14)                      |
| k Waste Collection                                   | 4,393                 | 0                     | 4,393                    | (27)              | 4,366                  | 4,366                     | 0                          | 816                     | 894                    | 78                        |
| l Waste Disposal                                     | 5,533                 | 0                     | 5,533                    | 0                 | 5,533                  | 5,533                     | 0                          | 926                     | 896                    | (30)                      |
| m Street Cleansing                                   | 1,381                 | (7)                   | 1,374                    | 0                 | 1,374                  | 1,374                     | 0                          | 225                     | 190                    | (35)                      |
| n Household Recycling                                | 486                   | 0                     | 486                      | 0                 | 486                    | 486                       | 0                          | 80                      | 80                     | 0                         |
| o Environmental Care                                 | 386                   | (4)                   | 382                      | (143)             | 239                    | 239                       | 0                          | 48                      | 42                     | (6)                       |
| p Waste Management                                   | 487                   | 0                     | 487                      | 0                 | 487                    | 487                       | 0                          | 70                      | 70                     | 0                         |
| <b>Other Services</b>                                |                       |                       |                          |                   |                        |                           |                            |                         |                        |                           |
| q Flood and Sea Defence                              | 745                   | (11)                  | 734                      | 0                 | 734                    | 834                       | 100                        | 131                     | 153                    | 22                        |
| r Enterprise Tourism and Environment<br>Central Pool | 1,354                 | 0                     | 1,354                    | 0                 | 1,354                  | 1,354                     | 0                          | 0                       | 17                     | 17                        |
| <b>Regulatory</b>                                    |                       |                       |                          |                   |                        |                           |                            |                         |                        |                           |
| s Regulatory Business                                | 523                   | (11)                  | 512                      | 0                 | 512                    | 512                       | 0                          | 80                      | 99                     | 19                        |
| t Regulatory Licensing                               | 304                   | (433)                 | (129)                    | 27                | (102)                  | (102)                     | 0                          | (71)                    | (1)                    | 70                        |
| u Regulatory Management                              | 227                   | 0                     | 227                      | 0                 | 227                    | 227                       | 0                          | 78                      | 38                     | (40)                      |
| v Regulatory Protection                              | 244                   | (14)                  | 230                      | 0                 | 230                    | 230                       | 0                          | 51                      | 59                     | 8                         |
| <b>Total Net Budget for Portfolio</b>                | <b>33,996</b>         | <b>(11,602)</b>       | <b>22,394</b>            | <b>0</b>          | <b>22,394</b>          | <b>22,494</b>             | <b>100</b>                 | <b>4,020</b>            | <b>4,184</b>           | <b>164</b>                |

**Virements**

Transfer from/(to) earmarked reserves  
Allocation from Contingency  
In year virements

**£000**

0  
0  
0  

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**0**

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**General Fund Forecast 2017/18  
at 31 May 2017 - Period 2  
Transport, Waste & Regulatory Services  
Portfolio Holder - Cllr T Cox**

| Forecast Outturn Variance | Year to date Variance   |
|---------------------------|---|
| a.                        | Less winter grit purchased due to high stock levels from previous year.   |
| b.                        |   |
| c.                        |   |
| d.                        |   |
| e.                        |   |
| f.                        |   |
| g.                        |   |
| h.                        | Changes in the invoicing procedure for the Common Permit Scheme will result in income being received later in the process than in previous years. |
| i.                        |   |
| j.                        |   |
| k.                        |   |
| l.                        |   |
| m.                        |   |
| n.                        |   |
| o.                        |   |
| p.                        |   |
| q.                        | Costs will be incurred due to the storage of spoil in relation to the flood defence scheme and the servicing of pump stations across the Borough. |
| r.                        |   |
| s.                        |   |
| t.                        | Licensing income to be received shortly.  |
| u.                        |   |
| v.                        |   |

**General Fund Forecast 2017/18  
at 31 May 2017 - Period 2  
Technology  
Portfolio Holder - Cllr T Byford**

| <b>Service</b>                                 | <b>Gross Expend<br/>£'000</b> | <b>Gross Income<br/>£'000</b> | <b>Original Budget<br/>£'000</b> | <b>Virement<br/>£'000</b> | <b>Latest Budget<br/>£'000</b> | <b>Expected Outturn<br/>£'000</b> | <b>Forecast Variance<br/>£'000</b> | <b>Budget to Date<br/>£'000</b> | <b>Spend to Date<br/>£'000</b> | <b>To Date Variance<br/>£'000</b> |
|--|-------------------------------|-------------------------------|----------------------------------|---------------------------|--------------------------------|-----------------------------------|------------------------------------|---------------------------------|--------------------------------|-----------------------------------|
| Information Communications and<br>a Technology | 5,354                         | (971)                         | 4,383                            | 0                         | 4,383                          | 4,383                             | 0                                  | (1)                             | 67                             | 68                                |
| <b>Total Net Budget for Portfolio</b>          | <b>5,354</b>                  | <b>(971)</b>                  | <b>4,383</b>                     | <b>0</b>                  | <b>4,383</b>                   | <b>4,383</b>                      | <b>0</b>                           | <b>(1)</b>                      | <b>67</b>                      | <b>68</b>                         |

**Virements**

Transfer from/(to) earmarked reserves  
Allocation from Contingency  
In year virements

**£000**

0

0

0

0

0

**General Fund Forecast 2017/18  
at 31 May 2017 - Period 2  
Technology  
Portfolio Holder - Cllr T Byford**

| <b>Forecast Outturn Variance</b> | <b>Year to date Variance</b>   |
|----------------------------------|--|
| a.                               | Agency costs to cover vacant posts are exceeding budgeted establishment costs. |

**Housing Revenue Account Forecast 2017/18**

at 31 May 2017 - Period 2

Deputy Chief Executive - Simon Leftley

| Description                                 | Original Budget<br>£'000 | Virement<br>£'000 | Latest Budget<br>£'000 | Expected Outturn<br>£'000 | Forecast Variance<br>£'000 | Budget to Date<br>£'000 | Spend to Date<br>£'000 | To Date Variance<br>£'000 |
|---|--------------------------|-------------------|------------------------|---------------------------|----------------------------|-------------------------|------------------------|---------------------------|
| a Employees                                 | 215                      | 0                 | 215                    | 215                       | 0                          | 0                       | 0                      | 0                         |
| b Premises (Excluding Repairs)              | 732                      | 0                 | 732                    | 732                       | 0                          | 22                      | 0                      | (22)                      |
| c Repairs                                   | 4,831                    | 0                 | 4,831                  | 4,831                     | 0                          | 1,115                   | 1,115                  | 0                         |
| d Supplies & Services                       | 68                       | 0                 | 68                     | 68                        | 0                          | 11                      | 0                      | (11)                      |
| e Management Fee                            | 5,827                    | 0                 | 5,827                  | 5,827                     | 0                          | 1,345                   | 1,345                  | 0                         |
| f MATS                                      | 1,124                    | 0                 | 1,124                  | 1,124                     | 0                          | 187                     | 187                    | 0                         |
| g Provision for Bad Debts                   | 383                      | 0                 | 383                    | 383                       | 0                          | 64                      | 64                     | 0                         |
| h Capital Financing Charges                 | 11,364                   | 0                 | 11,364                 | 11,368                    | 4                          | 1,894                   | 1,894                  | 0                         |
| <b>Expenditure</b>                          | <b>24,544</b>            | <b>0</b>          | <b>24,544</b>          | <b>24,548</b>             | <b>4</b>                   | <b>4,638</b>            | <b>4,605</b>           | <b>(33)</b>               |
| i Fees & Charges                            | (393)                    | 0                 | (393)                  | (393)                     | 0                          | (65)                    | (50)                   | 15                        |
| j Rents                                     | (26,673)                 | 0                 | (26,673)               | (26,673)                  | 0                          | (4,445)                 | (4,508)                | (63)                      |
| k Other                                     | (277)                    | 0                 | (277)                  | (277)                     | 0                          | (277)                   | (283)                  | (6)                       |
| l Interest                                  | (135)                    | 0                 | (135)                  | (135)                     | 0                          | (23)                    | (23)                   | 0                         |
| m Recharges                                 | (459)                    | 0                 | (459)                  | (459)                     | 0                          | (77)                    | (60)                   | 17                        |
| <b>Income</b>                               | <b>(27,936)</b>          | <b>0</b>          | <b>(27,936)</b>        | <b>(27,936)</b>           | <b>0</b>                   | <b>(4,887)</b>          | <b>(4,924)</b>         | <b>(37)</b>               |
| n Appropriation to Earmarked reserves       | 3,392                    | 0                 | 3,392                  | 3,388                     | (4)                        | 0                       | 0                      | 0                         |
| o Statutory Mitigation on Capital Financing | 0                        | 0                 | 0                      | 0                         | 0                          | 0                       | 0                      | 0                         |
| <b>Net Expenditure / (Income)</b>           | <b>0</b>                 | <b>0</b>          | <b>0</b>               | <b>0</b>                  | <b>0</b>                   | <b>(249)</b>            | <b>(318)</b>           | <b>(70)</b>               |
| <b>Use of Reserves</b>                      |                          |                   |                        |                           |                            |                         |                        |                           |
| Balance as at 1 April 2017                  | 3,502                    | 0                 | 3,502                  | 3,502                     | 0                          |                         |                        |                           |
| Use in Year                                 | 0                        | 0                 | 0                      | 0                         | 0                          |                         |                        |                           |
| <b>Balance as at 31 March 2018</b>          | <b>3,502</b>             | <b>0</b>          | <b>3,502</b>           | <b>3,502</b>              | <b>0</b>                   |                         |                        |                           |



**Housing Revenue Account Forecast 2016/17**  
**at 28 February 2017 - Period 11**  
**Deputy Chief Executive - Simon Leftley**

| Forecast Outturn Variance | Year to Date Variance |
|---------------------------|-----------------------|
| a.                        |                       |
| b.                        |                       |
| c.                        |                       |
| d.                        |                       |
| e.                        |                       |
| f.                        |                       |
| g.                        |                       |
| h.                        |                       |
| i.                        |                       |
| j.                        |                       |
| k.                        |                       |
| l.                        |                       |
| m.                        |                       |
| n.                        |                       |
| o.                        |                       |





**Capital Programme Budget  
Monitoring 2017/18**

**Period 2**

**as at 31<sup>st</sup> May 2017**

**Departmental Summary**

## Capital Programme Monitoring Report – May 2017

### 1. Overall Budget Performance

The revised Capital budget for the 2017/18 financial year is £93.737million which includes all changes agreed at June Cabinet. Actual capital spend at 31<sup>st</sup> May is £2.990million representing approximately 3% of the revised budget. This is shown in Appendix 1. (Outstanding creditors totalling £1.988million have been removed from this figure).

The expenditure to date has been projected to year end and the outturn position is forecast to reflect the Project Manager's realistic expectation. This is broken down by Department as follows:

| Department                    | Revised Budget 2017/18<br>£'000 | Outturn to 31 May 2017/18<br>£'000 | Expected outturn 2017/18<br>£'000 | Latest Expected Variance to Revised Budget 2017/18<br>£'000 | Previous Expected Variance to Revised Budget 2017/18<br>£'000 |
|-------------------------------|---------------------------------|------------------------------------|-----------------------------------|---|---|
| Chief Executive               | 24,169                          | 145                                | 24,169                            | -   | -   |
| People                        | 16,709                          | 185                                | 16,709                            | -   | -   |
| Place                         | 40,751                          | 1,781                              | 40,751                            | -   | -   |
| Housing Revenue Account (HRA) | 12,108                          | 879                                | 12,108                            | -   | -   |
| <b>Total</b>                  | <b>93,737</b>                   | <b>2,990</b>                       | <b>93,737</b>                     | -   | -   |

The capital programme is expected to be financed as follows:

| Department                      | External Funding        |                       |  | Total Budget<br>£'000 |
|---------------------------------|-------------------------|-----------------------|--|-----------------------|
|                                 | Council Budget<br>£'000 | Grant Budget<br>£'000 | Developer & Other Contributions<br>£'000 |                       |
| Chief Executive                 | 24,163                  | -                     | 6  | <b>24,169</b>         |
| People                          | 5,300                   | 11,393                | 16                                       | <b>16,709</b>         |
| Place                           | 27,830                  | 10,483                | 2,438                                    | <b>40,751</b>         |
| Housing Revenue Account (HRA)   | 11,635                  | -                     | 473                                      | <b>12,108</b>         |
| <b>Total</b>                    | <b>68,928</b>           | <b>21,876</b>         | <b>2,933</b>                             | <b>93,737</b>         |
| As a percentage of total budget | 73.5%                   | 23.3%                 | 3.1%                                     |                       |

The funding mix for the total programme could change depending on how much grant and external contributions are received by the Council by the end of the year.

The grants and external contributions position to 31<sup>st</sup> May is as follows:

| Department                    | Grant Budget<br>£'000 | Developer & Other Contributions Budget<br>£'000 | Total external funding budget<br>£'000 | External funding received<br>£'000 | External funding outstanding<br>£'000 |
|-------------------------------|-----------------------|---|--|------------------------------------|---------------------------------------|
| Chief Executive               | -                     | 6   | 6                                      | -                                  | 6                                     |
| People                        | 11,393                | 16  | 11,409                                 | 3,432                              | 7,977                                 |
| Place                         | 10,483                | 2,438   | 12,921                                 | 5,200                              | 7,721                                 |
| Housing Revenue Account (HRA) | -                     | 473   | 473                                    | 473                                | -                                     |
| <b>Total</b>                  | <b>21,876</b>         | <b>2,933</b>                                    | <b>24,809</b>                          | <b>9,105</b>                       | <b>15,704</b>                         |

## 2. Department Budget Performance

### Department of the Chief Executive

The revised capital budget for the Department of the Chief Executive is £10.419million. The budget is distributed across various scheme areas as follows

| Department of the Chief Executive | Revised Budget 2017/18 £'000 | Outturn to 31 May 2017/18 £'000 | Expected outturn 2017/18 £'000 | Latest Forecast Variance to Year End 2017/18 £'000 | Previous Forecast Variance to Year End 2017/18 £'000 |
|-----------------------------------|------------------------------|---------------------------------|--------------------------------|--|--|
| Asset Management (Property)       | 23,251                       | 33                              | 23,251                         | -  | -  |
| Cemeteries & Crematorium          | 471                          | 112                             | 471                            | -  | -  |
| <b>Subtotal</b>                   | <b>23,722</b>                | <b>145</b>                      | <b>23,722</b>                  | -  | -  |
| Priority Works (see table)        | 447                          | -                               | 447                            | -  | -  |
| <b>Total</b>                      | <b>24,169</b>                | <b>145</b>                      | <b>24,169</b>                  | -  | -  |

| Priority Works                          | £'000 |
|---|-------|
| Budget available                        | 500   |
| Less budget allocated to agreed schemes | (53)  |
| Remaining budget                        | 447   |

Actual spend at 31<sup>st</sup> May stands at £0.145million. This represents 1% of the total available budget.

#### Asset Management (Property)

Planning has been submitted for the Library Car Park reconstruction and enhancement scheme with a start date on site expected for January 2018. Accurate profiling of the budget will follow the tender returns.

The contract has now been let for the New Beach Huts phase two and works will commence at the end of June. This scheme is scheduled to be completed during the summer months.

#### Cemeteries and Crematorium

Landscaping has commenced on the plot of land identified in Sutton Road Cemetery but new legislation is currently being assessed from the Environment Agency with regards to cemetery ground water which may have an impact on the final cost.

The installation of the Pergola Walk Memorial is almost complete with the final paving works currently taking place.

## **Priority Works**

The Priority works provision budget currently has £447k remaining unallocated.

## Department for People

The revised Department for People budget totals £16.709million.

| Department for People               | Revised Budget 2017/18 £'000 | Outturn to 31 May 2017/18 £'000 | Expected outturn 2017/18 £'000 | Latest Expected Variance to Year End 2017/18 £'000 | Previous Expected Variance to Year End 2017/18 £'000 |
|-------------------------------------|------------------------------|---------------------------------|--------------------------------|--|--|
| Adult Social Care                   | 1,758                        | 23                              | 1,758                          | -  | -  |
| General Fund Housing                | 3,246                        | 74                              | 3,246                          | -  | -  |
| Children & Learning Other           | 64                           | -                               | 64                             | -  | -  |
| Condition Schemes                   | 704                          | -                               | 704                            | -  | -  |
| Devolved Formula Capital            | 173                          | 71                              | 173                            | -  | -  |
| Early Years                         | 536                          |                                 | 536                            | -  | -  |
| Primary and Secondary School Places | 10,228                       | 17                              | 10,228                         | -  | -  |
| <b>Total</b>                        | <b>16,709</b>                | <b>185</b>                      | <b>16,709</b>                  | -  | -  |

Actual spend at 31<sup>st</sup> May stands at £0.185million. This represents 1% of the total available budget.

### Adult Social Care

The Community Capacity grant is used to enable vulnerable individuals to remain in their own homes and to assist in avoiding delayed discharges from hospital. Plans for 2017/18 include project management for social care redesign, costs of sheltered housing review outcomes, development of independent living centre and investment in technology and equipment to promote independence.

### General Fund Housing

The Private Sector Renewal scheme is in place to ensure that the private sector stock is kept in a good condition. Plans are currently in progress for spend of the £625k budget in 2017/18.

The Empty Dwellings Management scheme is in place to fund works authorised under an Empty Dwellings Management Order (EDMO) to bring long term empty homes back into use and to a habitable standard.

The Adaptations Framework Agreement as part of the Disabled Facilities work is due to be published by the end of June.

### Children & Learning Other Schemes

Retentions of £57k are being held for Kingsdown Special School roof works and will be paid once outstanding snagging and defects works are completed and fully signed off. This figure is included in the creditors shown above.



## **Condition Schemes**

A budget of £704k has been allocated to address larger conditions in schools where the cost is over the schools capabilities to fund. Most of these works will be undertaken over the school summer holidays to minimise disruption to the schools. Retentions of £35k are being held for works completed last year at nine primary schools.

## **Devolved Formula Capital**

This is an annual devolution of dedicated capital grant to all maintained schools. The grant for 2017/18 is £173k. This grant amount will reduce as further maintained schools convert to academy status.

## **Primary and Secondary School Places**

The primary expansion programme is now complete with final retention payments of £104k being held against six projects until the twelve month snagging period is over. A watching brief of demand against availability will be kept. If a need is identified, a further expansion of primary places will be explored to ensure that the council's statutory duty to provide a good school place for all those that request it can be met.

A secondary expansion programme is progressing to ensure that the extra places supplied in primary are matched in secondary as they are needed. One secondary school has planning permission and the project is approaching the tender stage. A second secondary school is completing the feasibility stage and two other secondary schools are progressing towards feasibility stage.

## Department for Place

The revised capital budget for the Department for Place is £40.751million. This includes all changes approved at June Cabinet. The budget is distributed across various scheme areas as follows:

| Department for Place               | Revised Budget 2017/18 £'000 | Outturn to 31 May 2017/18 £'000 | Expected outturn 2017/18 £'000 | Latest Expected Variance to Year End 2017/18 £'000 | Previous Expected Variance to Year End 2017/18 £'000 |
|------------------------------------|------------------------------|---------------------------------|--------------------------------|--|--|
| Culture                            | 5,266                        | 17                              | 5,266                          | -  | -  |
| ICT Programme                      | 4,914                        | 328                             | 4,914                          | -  | -  |
| Enterprise, Tourism & Regeneration | 4,848                        | 78                              | 4,848                          | -  | -  |
| Southend Pier                      | 3,767                        | 30                              | 3,767                          | -  | -  |
| Coastal Defence & Foreshore        | 923                          | 25                              | 923                            | -  | -  |
| Highways and Infrastructure        | 6,339                        | 734                             | 6,339                          | -  | -  |
| Parking Management                 | 612                          | 4                               | 612                            | -  | -  |
| Section 38 & 106 Agreements        | 2,293                        | 8                               | 2,293                          | -  | -  |
| Local Transport Plan               | 2,974                        | 136                             | 2,974                          | -  | -  |
| Local Growth Fund                  | 5,477                        | 234                             | 5,477                          | -  | -  |
| Community Safety                   | 420                          | -                               | 420                            | -  | -  |
| Transport                          | 540                          | 35                              | 540                            | -  | -  |
| Energy Saving Projects             | 2,378                        | 152                             | 2,378                          | -  | -  |
| <b>Total</b>                       | <b>40,751</b>                | <b>1,781</b>                    | <b>40,751</b>                  | -  | -  |

Actual spend at 31<sup>st</sup> May stands at £1.781million. This represents 4% of the total available budget.

### Culture

A budget of £20k for works at Southchurch Park Bowls Pavilion has been identified as a match funding contribution to aid a bid to Sport England. The Council are currently working with the Bowls Club on supporting the bid.

Orders have been raised for the surveys and installation of Southchurch Park Tow Path. The contractor is expected on site during September after the school summer holidays.

Works are currently in the process of being programmed for various other culture schemes including Hard Surface Path Improvements, Replacement of Asbestos Stage Safety Curtain at the Palace Theatre, Belton Hill Steps and External Cladding at the Cliffs Pavilion. Works are expected to commence on these schemes during the financial year.

## **ICT**

A Smoothwall Solution has been purchased and professional services commissioned to implement the solution for the Websense Replacement scheme. Implementation has been scheduled for September 2017.

The development of the Liquid Logic Case Management System scheme is on track to be delivered in line with the revised schedule. The phase one budget will be spent during 2017/18 with phase two taking place in 2018/19.

## **Enterprise, Tourism & Regeneration**

The Regeneration projects include all the work currently taking place on the City Deal Incubation Centre, Airport Business Park and Queensway.

Local Growth Funding (LGF) of £3.2million for the Airport Business Park to support the delivery of on-site infrastructure and the relocation of Westcliff Rugby Club was spent by 31<sup>st</sup> March 2017 as per the grant conditions. The remaining phase one works are continuing and are due to conclude in August. The main items in this phase include the completion of the roundabout on Cherry Orchard Way and utilities connections. Planning consent for the new club house has now been received so works will commence within the next few months with a 44 week build programme. The business case for the £19.89million LGF round three funding is nearing completion and will be submitted to the independent technical evaluator by the end of June with expectation of it going to the September Accountability Board. In anticipation of this, work is underway to scope the innovation centre so as to be in a position to submit a planning application this year and procure an operator.

Planned schemes within the Property Refurbishment Programme include the continuation of toilet block refurbishments and electrical works to various buildings.

## **Southend Pier**

Design works are in progress for the bearing refurbishments, condition works, pavilion platform, pier view gallery and the entrance enhancements on Southend Pier. Various factors such as listed building approval, English Heritage approval, the Marine Management Organisation and the Environment Agency may influence and delay the works. More information will be available later in the financial year.

## **Coastal Defence and Foreshore**

A budget for improving the resilience of the borough to flooding from extreme weather events has been included in the 2017/18 capital programme. Investigative works for flood risk areas is in the process of being carried out and this budget is expected to be spent in full by year end.

## **Highways and Infrastructure**

An allocation of £102k has been received from the Department for Transport for the maintenance of pot holes across the borough. The rest of the Highways Maintenance programme is underway and will continue for the remainder of the financial year.

The Street Lighting budget is a multi-million pound, multi-year scheme to be part funded by the Challenge fund from the Department for Transport. The column and luminaire installations are now over 95% complete. Works have now completed in the Civic Centre car park and on the pier and have now commenced in the parks.

## **Parking Management**

An updated parking strategy has been commissioned which will form the basis of improvement plans to the borough car parks. Completion for these commissioning works is scheduled for July.

## **Section 38 and Section 106 Schemes**

There are a number of S38 and S106 schemes all at various stages. Some of the larger schemes include works around Acacia Drive, Bellway Prittlebrook, Essex House and Hinguar.

## **Local Transport Plans (LTP Schemes)**

The Local Transport Plan schemes cover various areas including better networks, traffic management, better operation of traffic control systems and bridge strengthening.

Works on the Automatic Vehicle Location (AVL) system and upgrades to the older Real Time Passenger Information signs are currently on track to be completed in year.

## **Local Growth Fund**

The A127 Growth Corridor projects will support the predicted growth associated with London Southend Airport and the Joint Area Action Plan (JAAP) proposals developed by Southend, Rochford and Essex County Councils to release land and create 7,380 high value jobs. The improvement will also support background growth of Southend and Rochford.

The final business case for A127 Kent Elms junction improvements has been approved by the South East Local Enterprise Partnership and all funding has been received.

Work commenced at Kent Elms on 21<sup>st</sup> November 2016 and a dedicated Public Liaison Officer is in place. A supplier has now been identified for the footbridge and utility diversion works are underway. There has been a delay to National Grid works which has had a knock on effect causing a delay to completing BT diversions. Three lanes in-bound will be in place by the end of June.

Options are being prepared to put forward for the business case at the Bell junction and air quality implications are to be investigated. A draft engagement and consultation document has been prepared and is to be updated. Air quality specialist work has now commenced.

## **Transport**

The road safety audit stage three has now been reviewed on the A127 Tesco junction improvements with minor adjustments still to be carried out. Stage four is yet to be completed.

Southend Transport Model is an on-going scheme to support various multi modal transport projects. A review of the model is complete with options on updating the model to be considered.

## **Energy Saving Projects**

Several projects are being surveyed for potential use of the energy efficiency budget and procurement documents for feasibility are being drafted for energy works on the pier.

## Housing Revenue Account

The revised budget for the Housing Revenue Account capital programme for 2017/18 is £12.108million. The latest budget and spend position is as follows:

| Housing Revenue Account   | Revised Budget 2017/18 £'000 | Outturn to 31 May 2017/18 £'000 | Expected outturn 2017/18 £'000 | Forecast Variance to Year End 2017/18 £'000 | Previous Forecast Variance to Year End 2017/18 £'000 |
|---------------------------|------------------------------|---------------------------------|--------------------------------|---|--|
| Decent Homes Programme    | 7,703                        | 822                             | 7,703                          | -   | -  |
| Council House Adaptations | 565                          | 47                              | 565                            | -   | -  |
| Sheltered Housing         | 345                          | -                               | 345                            | -   | -  |
| Other HRA                 | 3,495                        | 10                              | 3,495                          | -   | -  |
| <b>Total</b>              | <b>12,108</b>                | <b>879</b>                      | <b>12,108</b>                  | <b>-</b>                                    |  |

The actual spend at 31<sup>st</sup> May of £0.879million represents 7% of the HRA capital budget.

### Decent Homes Programme

The 2017/18 programme for Decent Homes has been reviewed to reflect expired component replacements. The works on PVCu cladding, soffits and fascias are now on site. Fire safety works have commenced at Chiltern and phase two of the block upgrade project at Saxon Gardens completed in May. A reprofile has been agreed of £2million from the 2018/19 HRA Future Programme budget into the 2017/18 financial year to enable the on-going programme of fire safety installation works to be accelerated. All other capital schemes for 2017/18 are programmed to be completed by 31<sup>st</sup> March 2018.

### Council House Adaptions

This budget relates to minor and major adaptations in council dwellings. Spend depends on the demand for these adaptations and works are currently in progress for 2017/18.

### Sheltered Housing

This budget is to be used in conjunction with the Sheltered Housing review.

### Other HRA

Phase two of the Land Review is progressing following the report at March Cabinet. The planning applications for the scheme, which includes twelve flats, three houses and one bungalow, has now been submitted and will be determined at the Development Control Committee in August. The contractor tender is currently being finalised and it is anticipated that it will be sent out in July. A start date on site is scheduled for December.

Summary of Capital Expenditure at 31st May 2017

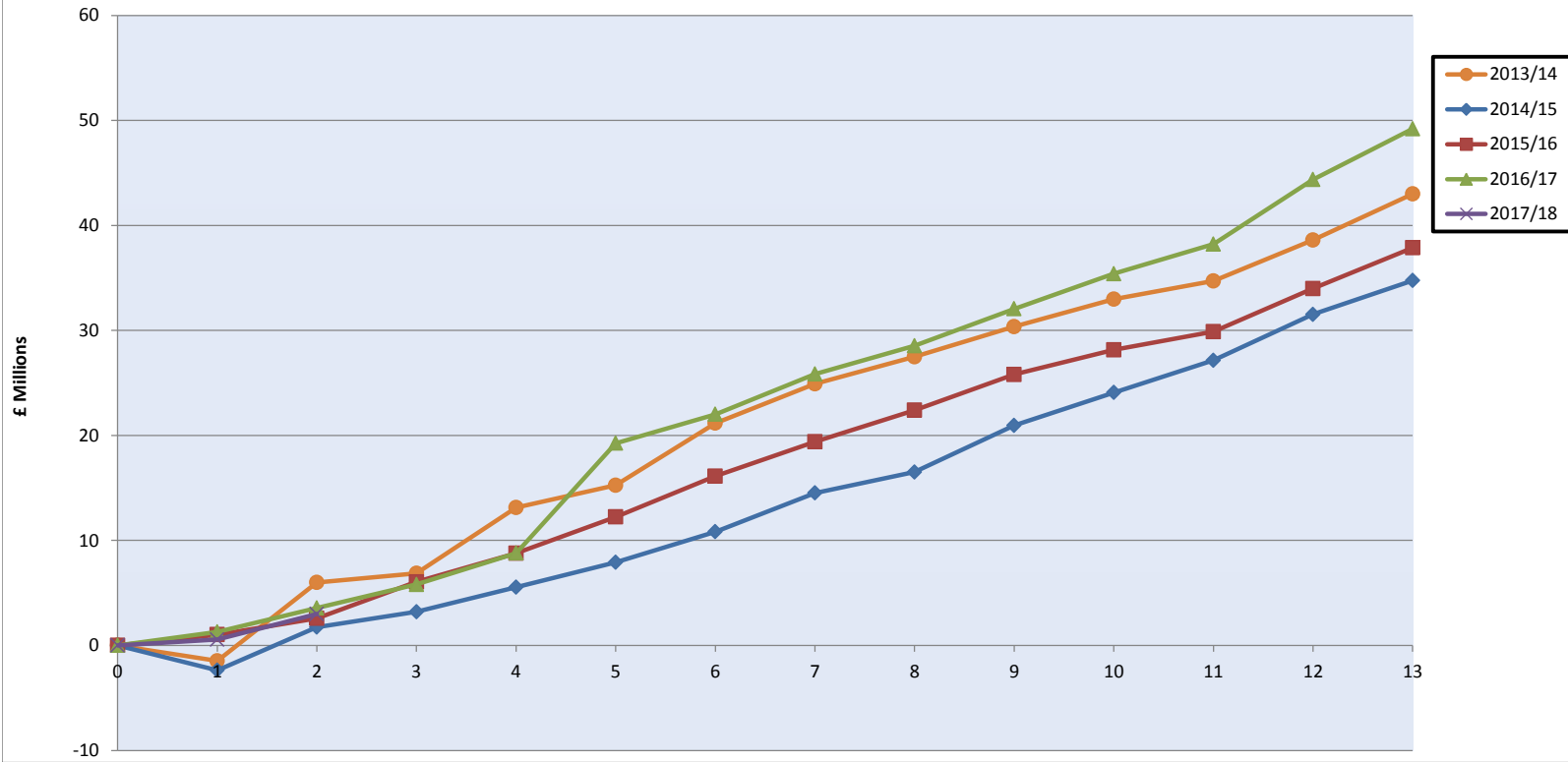
Appendix 1

|   | Original Budget<br>2017/18<br>£000 | Revisions<br>£000 | Revised Budget<br>2017/18<br>£000 | Actual<br>2017/18<br>£000 | Forecast outturn<br>2017/18<br>£000 | Forecast Variance to<br>Year End 2017/18<br>£000 | % Variance |
|---|------------------------------------|-------------------|-----------------------------------|---------------------------|-------------------------------------|--|------------|
| Chief Executive   | 6,400                              | 17,789            | 24,189                            | 145                       | 24,189                              | -  | 1%         |
| People  | 13,582                             | 3,127             | 16,709                            | 185                       | 16,709                              | -  | 1%         |
| Place   | 48,140                             | (7,409)           | 40,731                            | 1,781                     | 40,731                              | -  | 4%         |
| Housing Revenue Account                                 | 8,610                              | 3,498             | 12,108                            | 879                       | 12,108                              | -  | 7%         |
|   | <u>76,732</u>                      | <u>17,005</u>     | <u>93,737</u>                     | <u>2,990</u>              | <u>93,737</u>                       | <u>-</u>   | <u>3%</u>  |
| <b>Council Approved Original Budget - February 2017</b> | <b>76,732</b>                      |                   |                                   |                           |                                     |  |            |
| Chief Executive amendments                              | 17,230                             |                   |                                   |                           |                                     |  |            |
| People amendments                                       | (1,115)                            |                   |                                   |                           |                                     |  |            |
| Place amendments  | 219                                |                   |                                   |                           |                                     |  |            |
| HRA amendments  | 4,457                              |                   |                                   |                           |                                     |  |            |
| Carry Forward requests from 2016/17                     | 6,206                              |                   |                                   |                           |                                     |  |            |
| Accelerated Delivery requests to 2016/17                | (856)                              |                   |                                   |                           |                                     |  |            |
| Budget re-profiles (June Cabinet)                       | (11,927)                           |                   |                                   |                           |                                     |  |            |
| New external funding                                    | 2,791                              |                   |                                   |                           |                                     |  |            |
| <b>Council Approved Revised Budget - June 2017</b>      | <b><u>93,737</u></b>               |                   |                                   |                           |                                     |  |            |

Actual compared to Revised Budget spent is £2.990M or 3%

Appendix 2

Capital programme Delivery  
Cummulative Capital Expenditure 2013/14 to 2017/18



| Year    | Outturn £m | Outturn % |
|---------|------------|-----------|
| 2012/13 | 61.0       | 97.9      |
| 2013/14 | 43.3       | 93.8      |
| 2014/15 | 34.8       | 83.8      |
| 2015/16 | 37.9       | 97.0      |
| 2016/17 | 48.8       | 89.0      |